



**Committee Meeting Minutes**  
**for Monday 11 June 2012**

Subject to Confirmation

**Meeting Opened:** 09:05hrs.

**Present:** Don Hodgetts, Callum Baxter, Ailcie McKenney, Gwen Anning, Ron Anning, Lyn Brady, Hayden Jones. SoD Councillor Roger Seeney.

**Apologies:** Mavis Jones, Jo Walker, Janine Phillips, Marg Phair, Jim Burkett

1. **Minutes** from previous meeting:

**Moved** Callum **2<sup>nd</sup>** Lyn – **Carried**

2. **Business Arising**

2.1 **Notice Board** – to be covered in general business below.

3. **Correspondence:**

**In:**

1 May - Shire of Denmark Minutes of Council Meetings

14 May – email from Lee Shelley SoD advising that report on Emergency Management Workshop held 22<sup>nd</sup> Mar was in draft form at present and will be forwarded to PBPA as soon as it is finalised.

15 May – email from Kym Phillips DEC Walpole requesting PBPA review the 4WD fact sheet for PBay and comment on any required updates.

25 May - NRRRA Minutes of Meeting.

28 May – Email from Gregg Harwood requesting written confirmation of choice of Council staff over a Call Centre for water problems.

1 June – email letter from Dale Stewart SoD re bituminising village roads.

**Out:**

24 May – Letter to SoD re update on possibility of free holding leases.

24 May – Letter to Dale Stewart re: infrastructure required to bituminise roads.

29 May - email letter to Garry Bird requesting assistance to remove rubbish at the loppings dump.

29 May - email letter to Gregg Harwood confirming meeting choice of Council staff phone numbers over a Call Centre.

**Moved** Hayden **2<sup>nd</sup>** Gwen – **Accepted/Endorsed.**

4. **Finance Report:**

**Moved:** Ailcie **2<sup>nd</sup>** Lyn – **Carried.**

5. **Maintenance Report:**

Soil build-up at loppings dump noted. Due to the volume of soil to be removed PBPA requested assistance from SoD (ref correspondence out to Gary Bird 29<sup>th</sup> May). Roger to follow up with Gregg Harwood SoD for assistance in removing soil. Also general metal and building material rubbish to be removed from lopping dump by Don and Callum. Currently other parties using John Tucketts machinery to maintain the loppings dump. SoD has received request from PBPA for \$20,000 maintenance budget for 2012-2013 FY; to be forwarded to Council meeting during August. Unspent monies from 2011-2012 maintenance budget is likely to be approximately \$500.

6. **General Business**

**6.1: Full Time Occupancy** – At SoD Council Meeting 21<sup>st</sup> May Peaceful Bay Full Time Occupancy policy was passed. 5 year term, RCDs, hard wired smoke alarms, health inspection prior to approval, and payment of prescribed fee (\$200+GST). Ref SoD council meeting minutes 21<sup>st</sup> May.

**6.2: Flag Hill Control Burn** – awaiting fire breaks before burn is commenced. Roger to get a copy of the prescribed burn document for the Flag Hill Control Burn from Nathan Hall SoD.

**6.3: Excess Maintenance Funds** (for the 2011-2012 period) – approximately \$500 will be unspent as at 30 June 2012 (ref 5.0 above). Discussion on allocation of funds – possibly allocated to notice boards for PBPA Hall.

**6.4 – St John Ambulance Community First Responder System** - defibrillator for Peaceful Bay. It became apparent that a defibrillator is located at the Sea Rescue building. Don to contact Dennis at Sea Rescue for comment on public access to the defibrillator. If public access is available then notify its presence to the public and register location with St John (First Responder System).

**6.5 – PBPA Website** – domain name registered \$8 per year. ([www.peacefulbayprogress.org.au](http://www.peacefulbayprogress.org.au)). Web site being planned. Discussed overall content – basic site with vision of PBPA, list committee members, Easter newsletter, Christmas newsletter, calendar of events, past events, committee meeting minutes, and email address for secretary.

**6.6 – Weed Action Group** - The Denmark Weed Action Group conducted a weeding effort at Peaceful Bay on Tuesday 22<sup>nd</sup> May from 9am-1pm. Area weeded was bush between shop and existing Fire Shed. Approx 2 cubic metres of weeds were removed. Public had indicated weed locations on weed poster at Shop. Mavis to send letter of thanks to Denmark weed action group.

**6.7 – Notice Board** – Bendigo Bank grant successful for \$600. Thanks to Ailcie for her efforts in lodging the application and successfully receiving funding. Ailcie to contact Gary Bird SoD to arrange viewing of catalogue for suitable notice boards. Bendigo Bank grant to be possibly combined with unspent monies from maintenance budget (approx \$500) (ref 5.0 above).

**6.8 – Village Roads** - ref correspondence from Dale Stewart CEO SoD. Discussed the costs of the project of bitumising the village roads and concluded the project would be significant. Costs would be significant when taking into consideration re-establishment of town water supply and possibly incorporating underground power. Telstra infrastructure also to be considered. Letter from Dale Stewart to be forwarded to community members Bob Eddington and Alan Reeves.

**6.9 - Digital TV** - Hayden informed the meeting that no reply had been received from WA Local Government Association (Great Southern Zone).

**6.10 - Playground** – Discussed oval vs bbq gazebo location for new facility. Oval suggested as a preferred location within the village open space. New playground facility to be fully designed and costed.

**6.11 - Speed Signs** – Roger to discuss full sized signs with Rob Wholley SoD. Also, ring road path requires dual use stencilling to indicate both pedestrians and cyclists are able to use the dual use pathway. Roger to discuss stencilling with Rob Wholley.

**6.12 - Coast West Grants 2012/13** – Fish cleaning facility. This was discussed with Gregg Harwood SoD some time ago (\*\*\*\* maybe find ref in previous minutes \*\*\*\*) and Don/Jim to discuss further with Gregg.

**6.13 - Quad bike for spraying** - Lottery West funding criteria to be investigated by Janine/Marg.

**6.14 – Spray Tank Trailer** – old equipment not suitable for current use. Was decided to dispose via tender.

## **7. Round Table:**

Roger – advised he was not receiving email correspondence from PBPA (minutes etc). It was noted secretary had a problem with bulk emailing at present. Mavis and Callum will fix.

Hayden – noted he may not be able to continue on the committee due to current work commitments.

Ron – suggested the PBPA canvass for interested community members for committee into 2013.

**Meeting closed:** 11:05am

**Next Meeting:** Monday 9<sup>th</sup> July 2012