



Committee Meeting Minutes
for Monday 12 November, 2012

Subject to Confirmation

Meeting Opened: 09:00hrs.

Present: Don Hodgetts, Callum Baxter, Ailcie McKenney, Mavis Jones, Lyn Brady, Marg Phair, Jim Burkett, Councillors Barbara Marshall and Kelli Gillies, Members: Bob Eddington and Bill Eddy

Apologies: Hayden Jones, Jo Walker, Janine Phillips, Cr Roger Seeney.

1. **Minutes** from previous meeting: Amendment to record apology from Jim Burkett

Moved Callum **2nd** Lyn – **Carried**

2. **Business Arising**

2.1 - Need to check status of nomination of Gwen Anning for Shire of Denmark Australia Day Awards. Mavis will check with Jo Walker.

3. **Correspondence:**

In: Shire of Denmark Council Minutes held on 16 October & 6 November, 2012. Relevant items – funding for 4WD bike purchase approved and \$80,000 RFR funding brought forward to 2012/13 for completion of dual use pathway.

19 Sept – Copy of letter to SoD from P Harris re lease issue and implications.

9 Oct - NRRA minutes of General meeting September 30 & minutes of October meeting.

13 Oct - Email from Judith Ottaway Re village roads and lease issue.

October -Department of Commerce - Flyer for association & clubs re information sessions.

27 Oct – Copy of letter to SoD CEO from Ken Laing re ownership of cottages.

9 Nov – email flyer from SoD re Thank a Volunteer Day Event.

Nov – Thank You card from Ron & Gwen Anning for Associations appreciation voucher.

Out: 29 Oct – email to Garry Bird re purchase of 4WD bike with attachments.

6 Nov - email to Judith Ottaway re enquiries.

9 Nov - Letter to Dale Stewart SoD requesting donation for New Year Fun Day raffle.

Moved Jim **2nd** Lyn – **Accepted/Endorsed.**

4. **Finance Report** - **Moved:** Ailcie **2nd** Jim – **Carried.**

Full report unavailable due to books being with Auditor. Don mentioned the Bunnings Voucher was presented to Ron and Gwen Anning. Resolved to amalgamate the number plate account with general funds.

5. **Maintenance Report:** Ailcie. Oval mowing has been delayed due to repairs and maintenance being carried out on the mower. (The mowing was done on Tuesday 13 November)

6. **General Business**

6.1 - Christmas Party to be held on Saturday 15 December. Lyn, Marg and friends will decorate the hall. Lyn to organise cool drinks and Ailcie will order rolls. Lorraine McNamara will be the Elf and Don advised Derryl Smith will be Father Christmas. The sausage sizzle will be early for the children and later for adults. Everyone is asked to bring a salad or sweet to share. A gift (up to \$5 value) to put under the tree is optional. Music to be organised – will ask Tony Duckett – otherwise it will be a CD of Christmas carols.

6.2 – Summer Newsletter – Items to be included – Number plates, History of the Bay booklet still available; Christmas Party and New Year Fun Day arrangements and donations for raffles; call for volunteers to assist in Fun Day; Walpole Police assistance for holiday period; Website; \$80,000 R4R funding for pathway and AGM. Community groups will be contacted if they wish to contribute an article.

6.3 - Catering – Due to catering not being organised for the Council meeting held in September our President, Don was required to provide refreshments at his own expense. It was recognised some refreshments need to be provided for evening or lunch time meetings with Council representatives or invited parties.

Motion: *“The President has the discretionary fund to cover out of pocket expenses up to \$50.00”*

Moved: Lyn **2nd:** Marg (6 For – 1 against) - **Carried**

6.4 – Lease issues. A special meeting of the committee was held in October to discuss legal advice received on lease and ownership of cottages. A meeting was then organised between the Denmark Shire Council and PBPA representatives and the resulting Discussion/Meeting/Conversation File Notes Ref A13104 was tabled. As a result of discussions the following motion was put:

Motion: *“that we ask our Council Reps to keep to the forefront, Mr Stewarts potential Officer recommendation contained in file reference A3104”.*

Moved: Jim **2nd:** Lyn (6 for – 1 against) - **Carried**

After lengthy discussions it was agreed that we write a letter to the Shire of Denmark requesting lawyers recommendations that the Shire acknowledge that the cottages are the tenant’s property and seek an amendment to each lease in this regard, particularly that any assessment of rent (lease fee) will be on the basis on land only, without taking into account the cottage. This letter will be sent to the CEO and all councillors with a copy of the lawyer’s advice attached. Also we agreed a letter will be sent to all leaseholders advising of the present position and encourage them to write to the CEO of the Shire of Denmark with comments before the 30th November deadline.

7. Round Table – Not done due to time.

Meeting closed: 12.12 pm

Next Meeting: Monday 10th December, 2012