PEACEFUL BAY PROGRESS ASSOCIATION INC Peaceful Bay WA 6333

ABN: 54389092839

www.peacefulbayprogress.org.au

Committee Meeting Minutes for Monday 14 January, 2013



Meeting Opened: 0900hrs

Present: Don Hodgetts, Janine Phillips, Ailcie McKenney, Callum Baxter, Mavis Jones, Iv Sulcs, Katie

Eddington, Bill Eddy and Kelli Gillies (Denmark Shire Councillor)

Apologies: Lyn Brady, Jim Burkett, Jo Walker, Cassie Pape

1. Minutes from November 2012 meeting:

Moved Callum **2**nd Ailcie – **Carried**

Note - Dec 2012 meeting no quorum

2. Business Arising

Lease Matter – Postponed from Dec 18th Shire Council meeting and currently rescheduled for Jan 22nd Shire Council meeting. Confirm agenda item for 22nd Jan meeting on 15th Jan. If confirmed on the agenda on 15th Jan then arrange for delegation to present to Shire Council on 22nd Jan.

Registration of Quad Bike – a letter of authorisation to register the quad bike has been received from the Dept of Transport. Quad bike has been booked in to Shire of Denmark licencing inspection centre Monday 21st Jan. The Committee to confirm authorised users of the quad bike and instruct them on where it can be used.

MOTION – That Jeremy Newman, Don Hodgetts, Callum Baxter and Ray Walker be authorised to use the quad bike for its intended purposes.

Moved: Callum

2nd Ailcie (8 for 0 against) – Carried.

3. Correspondence:

DECEMBER MEETING

In: 16.Nov – email from Roger Seeney re Donation for fun day.

- 27 Nov letter & Flyer from SoD re Collection of Regional Price Index 2013 Data
- 18 Nov Copy of submission by Brian & Mavis to SoD (for our records)
- 29 Nov Copy of submission by Callum Baxter & Emma Holland to SoD (for our records).
- 20 Nov Minutes of NRRA meeting 5 November.
- 26 Nov email from Gregg Harwood re Meeting New Years Eve preparations.
- 29 Nov Letter from Vicky Wilson St John's re AED Installation.
- 2 Dec email from Alison McMullen, 169 Fifth Ave. Resident concerns.
- 3 Dec Invitation to Xmas Get- together from NRRA.
- 4 Dec Email from DWAG RE weeding activities at Peaceful Bay.

Out: 13 Nov – Letter from President PBPA to all Leaseholders re submissions.

- 14 Nov Letter to Dale Stewart re legal advice re ownership of cottages: cc all Councillors
- 20 Nov Letter to Rob Whooley (cc Dale & Gregg) re stencilling on Pathway. Dale responded stating should be done by end of Term 4. (14th December)
- 27 Nov PBPA Summer Newsletter (Emailed and posted)
- 27 Nov CEO SoD Nomination 2013 Citizen of the Year Awards (Over 25) Gwen Anning.
- 28 Nov Letter to invite Dale Stewart and SoD Officers to our Christmas Party and Fun Day.
- 30 Nov email to resident Alison McMullen reply to concerns.

Moved Mavis **2**nd Katie - **Accepted/Endorsed.**

JANUARY MEETING

In: 10 Dec – letter from SoD acknowledging receipt of letter from PBPA regarding legal advice on lease matter.

11 Dec – email from Jackie Manning DEC Walpole RE weeds in Peaceful Bay village and surrounds. 17 Dec – letter from SoD acknowledging receipt of Nomination for Citizen of the Year - Gwen Anning. Nomination certificates and awards presented at Australia Day Breakfast Jan 2013 Berridge Park Denmark.

2 Jan – Letter from SoD RE Insurance for Not for Profit Clubs and Community Groups encouraging all to consider their insurance requirements particularly in relation to public liability.

4 Jan – Email from Dale Stewart advising councillors Seeney and Marshall will attend the Peaceful Bay Progress Association AGM and that the lease matter and draft policy will go to council on 22nd Jan.

6 Jan – Email from Nornalup Residents and Ratepayers Association advising AGM 2pm Sat Jan 12.

Out: 13 Dec – Letter to Dept of Transport Vehicle Standards and Safety Branch requesting permission to licence quad bike.

18 Dec – email to Vicky Wilson St John Denmark acknowledging agreement of arrangements to have AED (defibrilator) installed at Peaceful Bay Hall on First Ave.

20 Dec – email to Jackie Manning Dec Walpole acknowledging weeds in Peaceful Bay village and advising of weed removal efforts in conjunction with the Denmark Weed Action Group.

Moved Janine 2nd Mavis - Accepted/Endorsed.

4. Finance Report:

December

Moved: Ailcie **2**nd Mavis **– Carried.**

January

Moved: Ailcie 2nd Janine – Carried.

5. Maintenance Report:

Maintenance around the settlement is continuing with a solid effort from Jeremy Newman. Noted in January financial report that spending should be reduced in the six months from from 1st Jan to 30 June 2013 to meet budget requirements and this will be done. Green waste at the main McIntosh Road waste facility in Denmark is now free for all residents in the Denmark Shire. The cost of maintaining the Peaceful Bay green waste area should possibly be also bourne by the Shire. Kelli to discuss with Shire Officers.

6. General Business

Application for membership to the Progress Association and \$20 membership fee has been received from Cassie Pape. The Committee resolved to accept the application.

Welcome to New Committee Members – Katie Eddington, Bill Eddy, Cassie Pape and Iv Sulcs. Thanks to returning Committee members. Introduce Don Hodgetts - President, Janine Phillips - Vice President, Ailcie McKenney – Treasurer, and Callum Baxter – Secretary. Thanks to outgoing secretary Mavis Jones for her outstanding efforts.

Meeting Agenda 2013 – the timetable for the 2013 monthly committee meetings was discussed. Weekdays and weekends were considered. The current committee decided to continue with the second Monday of each month with each meeting commencing at 9am.

MOTION – Committee meetings will be held on the second Monday of every month starting at 9am.

Moved: Callum 2nd Bill (8 for 0 against) – Carried.

Life Membership – Ailcie McKenney awarded inaugural Life Membership of PBPA at the Jan 2013 AGM. Jim Burkett advises of draft articles in Walpole Weekly and Denmark Bulletin to acknowledge this achievement. Callum and Janinie to draft article. Also life member badge to be presented to Ailcie in the coming months – Don to organise badge.

Thank You Letters – to all who provided donations of prizes to the PBPA Christmas Party and Family Fun Day. Both events were a huge success.

AED First Responder System - follow up with St John Denmark RE defibrilator.

Security on New Years Eve – the Bay was quieter this Year Years Eve than recent years past. Significantly less numbers of young revellers were present in the streets and on the beach. Ahead of the date much planning and effort was put in to minimise potential risk. Thanks to the efforts of the Police, Walpole Local Drug Action Group, Denmark Shire and their Rangers, Peaceful Bay Caravan Park and Shop and Local Residents. Janine noted that the last few years there has been no major incidents and the apparent 'negative' to news exposure was not welcome.

DWAG activities – DEC Walpole and Denmark Weed Action Group suggested Polygala in the Freehold area and Victorian Tea Tree along the coastal dunes be kept in check. Callum suggested the possibility of a busy bee at a suitable time to clear Polygala form Shire land in the freehold area. Kelli recommended contacting the Shire of Denmark Sustainability Officer to receive advice on reducing some weeds from local gardens.

Fishing at the Swimming Beach – fishing at the swimming beach creates a hazard for swimmers along with abandoned hooks and tackle. Look to amend signage at the swimming beach to show that fishing is not allowed. Don to follow up.

Alternate Evacuation Route – in the event of an emergency (eg bush fire) Peaceful Bay only has one road in and one road out. Investigate alternate access for evacuation from Peaceful Bay other than Peaceful Bay Road. Possible alternative routes are via Peppermint Way (powerline track), or DEC land from Rame Head Road to Ficifolia Road. Resolved to write to the Shire of Denmark and DEC Walpole with a view to have alternate access in place before Dec 2013.

Dual Use Ring Road Path – members of the Committee advise that the dual use pedestrian/cycle path is being used as a car park. Parked cars are blocking pedestrian and cycle access with pedestrians forced to walk on the road to go around the parked cars. Particularly opposite the beach toilet and car park area and near the Fire Shed. Additional stencils are required to show the use of the path. Look to enforce with 'no parking' signs and support from Shire Rangers. Following discussion it was agreed that more parking is required for those using the swimming beach. Follow up with Shire of Denmark at increasing parking area.

Fifth Ave Roundabout – it has been noted that there have been instances of people not travelling clockwise around the roundabout. This has been addressed with clearing of vegetation and relocation of signage to a more prominent location at the roundabout.

Web Site – in the coming weeks the website will be updated with the new Committee list and their contact details, Committee member photos, Secretary contact details, Minutes, Committee Meeting Calendar and Community Events. See www.peacefulbayprogress.org.au

Further Work on Ring Road Path – Shire of Denmark have indicated a budget allocation to surface the Ring Road Path from 5th Ave to the intersection of Peaceful Bay Road prior to 30 June 2013. Resolved to contact Rob Whoolley Engineer at Shire of Denmark requesting an update.

Flag Hill Burn – Shire of Denmark have noted the Flag Hill area is scheduled for prescribed burning in Autumn 2013. Resolved to contact Nathan Hall (CESM) at Shire of Denmark requesting an update.

2013 Shire of Denmark Budget – it was noted by Don that the Shire of Denmark budget allocations are required around mid 2013. Kelli encouraged the Progress to make submissions for both small and large scale projects in the Bay. It was resolved that Committee members will present concepts for projects at the Feb meeting.

Fomalise Cottage Numbering – It is recognised that the current cottage numbering system in the leasehold area is inadequate for emergency services, eg Ambulance, Fire and Police. A motion was put;

MOTION – That the Peaceful Bay Progress Assocaition support formalising lot numbering in the Leasehold area 1st Ave to 5th Ave and East Ave Peaceful Bay for the purpose of emergency services.

Moved: Janine 2nd Iv (7 for 1 against) – Carried.

Resolved to write to the Shire of Denmark advising of the support for re-numbering of the freehold area for the purpose of emergency services.

Hay Toss Pitch Fork – the Hay Toss Pitch Fork used at the annual community Fun Day was the property of John Tuckett who ran the event for many years with Ron Anning. The Hay Toss is a much loved and popular event. John Tuckett sadly passed away during 2012. Recently his family presented the pitch fork to the Progress Association for continued use in the popular event. It was suggested to engrave the metal fork in memory of John Tuckett and it was resolved to complete this.

Structure Plan – A recap of the Shire of Denmark Structure Plan is to be reviewed by the Progress in the coming weeks.

7. Round Table:

Ailcie – more receipt books required. Janine and Mavis to assist Ailcie with printing of new receipt books.

Ailcie – profit of \$100 from Chirstmas party raffle and thanks to all who donated.

Ailcie – suppliers to be changed for Fun Day BBQ meats and breads. Not up to standard this year.

Ailcie – two Peaceful Bay number plate applications received recently.

Katie – Requested monthly committee meeting agenda is distributed Friday before each meeting. Callum indicated he would work toward this.

Kelli – encouraged all community members to complete the current Shire of Denmark Community Needs and Satisfaction survey. The content of submissions will be important at guiding the Shire in making significant decisions in the coming months.

Kelli – noted many vehicles and beachgoers using the beach from the boat ramp to the inlet. Sadly many vehicles are travelling too fast and endangering pedestrians and beachgoers. Advisory signage to be investigated similar to that at Parrys Beach.

Kelli – a referendum will shortly be carried out within the Shire of Denmark RE indoor heated swimming pool in Denmark. The referendum will determine whether the local community are in favour of the benefits of a community indoor heated pool vs an increase in rates associated with the operating costs of the indoor heated pool. Kelli encouraged all to participate in the referendum.

Janine – more bins required at BBQ/Gazebo area during peak periods. Don advised additional bins are at hand and will be placed in the coming days.

Janine – noted many people were swimming in the boat launching area. Janine suggested the boat launching area should be reduced in size to accommodate more swimmers. There followed a general discussion on inadequate parking for beachgoers and boat trailer parking in the Bay overall. It was recognised this problem has been apparent for a number of years and is likely to become more significant with ever increasing visitors to the Bay. Don to investigate relocating the bollards on the beach.

Janine – suggested better parking at beach area and establishing boardwalk access to the beach from the car park. Would benefit younger persons, parents, those with limited mobility and assist with dune stabilisation. To follow up at Feb meeting.

Meeting closed: 1142hrs Next Meeting: 11th Feb 2013 at 9am