



Committee Meeting Minutes
for Monday 11 February 2013

Meeting Opened: 0900hrs

Present: Don Hodgetts, Janine Phillips, Ailcie McKenney, Callum Baxter, Katie Eddington, Bill Eddy, Mavis Jones, Iv Sulcs. Shire of Denmark Councillors Kelli Gillies and Roger Seeney.

Apologies: Lyn Brady, Jim Burkett, Cassie Pape, Jo Walker

1. Minutes from January 2013 meeting:

Moved Janine **2nd** Mavis – **Carried**

2. Business Arising

Lease Matter – Shire of Denmark Minutes Council Meeting 22 Jan 2013. Resolution passed;

“That with respect to the Peaceful Bay Holiday Cottages on Reserve 24510, Peaceful Bay, Council;

1. Defer further consideration of the issues associated with the implications of the lease documents placing ownership of the buildings with the Shire until such time as the Council has considered a discussion paper on the merits of converting the leasehold properties to strata or freehold which is to be prepared in conjunction with representatives of the Peaceful Bay Progress Association as a Working Group;
2. Request that the Discussion Paper be referred back to Council by end of July 2013;
3. Appoint Cr Gillies, Cr Seeney, as Council's delegates, and the Chief Executive Officer to the Working Group once it is formed.”

Four delegates and one proxy for the working group were nominated;

MOTION – That Don Hodgetts, Mavis Jones, Callum Baxter and Jim Burkett represent the Progress Association with Janine Phillips as proxy.

Moved: Katie **2nd** Iv **(8 for 0 against) - Carried**

3. Correspondence:

In: 24 Jan – email from Kelli Gillies advising progress with Shire to pay PBPA amount for green waste maintenance.

30 Jan – email from Lyn Brady advising of printer details for receipt books.

30 Jan – email NRRA Minutes 7 Jan 2013.

30 Jan – email NRRA Minutes AGM 12 Jan 2013.

1 Feb – email Richard Marshall requesting copies of 2009-2010 minutes.

5 Feb – letter SCNRM accompanying Creatures of the Coastal Bush Guide

5 Feb – email from Albany based Digital TV Liason Officer Janell Price requesting attendance at March PBPA meeting.

5 Feb – letter Dale Stewart Shire of Denmark advising of NBN rollout.

5 Feb – email Gregg Harwood Shire of Denmark dual use path, lighting, water tank.

Out: 30 Jan – letter of thanks District Superintendent Albany Police Catherine Bullen for Christmas/New Years period.

30 Jan – letter of thanks Dale Stewart Shire of Denmark for Ranger support for Christmas/New Years period.

31 Jan – letter of thanks Peg De Landgraft for sponsorship of Hay Toss at Family Fun Day.

31 Jan – letter of thanks Jones Family for hamper donation to Xmas Party raffle.
31 Jan – letter of thanks Linda Beard Walpole Local Drug Action Group for New Year period.
4 Feb – letter of thanks Dale Stewart Shire of Denmark for sponsorship of Fun Day raffle.
4 Feb – letter of thanks Derry Smith for Santa’s contribution to Xmas party.
4 Feb – letter of thanks Tony Duckett for entertainment at Xmas party.
4 Feb – letter of thanks Roger Seeney Councillor Shire of Denmark for sponsorship Tug O War at Family Fun Day.
4 Feb – letter of thanks Nigel and Sarah Langman Bow Bridge Road House for sponsorship of Xmas party raffle.
4 Feb – email Clair Thompson Shire of Denmark advising of new contact details for secretary of PBPA.
5 Feb – email Wes Bailye DEC Walpole RE alternative emergency evacuation route from Peaceful Bay.
5 Feb – email Nathan Hall Shire of Denmark RE alternative emergency evacuation route from Peaceful Bay.
5 Feb – email Gregg Harwood Shire of Denmark advising of parking on dual use path and general beach and boat parking in the bay inadequate.
5 Feb – email Rob Whooley Shire of Denmark RE ring road path advancement Feb/Mar 2013.
5 Feb – email Nathan Hall Shire of Denmark RE Flag Hill burn Autumn 2013.
7 Feb – email Gregg Harwood advising PBPA support for formalising cottage numbering in leasehold area for the purposes of emergency services.

Moved Katie **2nd** Bill **- Accepted/Endorsed.**

4. Finance Report:

Moved: Ailcie **2nd** Janine **– Carried.**

5. Maintenance Report:

All maintenance is proceeding in an effective and efficient manner. Thanks Jeremy!

Copies of loppings dump expenditure records to be passed to Kelli Gillies for presentation to Shire of Denmark Waste Management Committee.

6. General Business

Life Membership – Ailcie McKenney follow up on articles in Walpole Weekly and Denmark Bulletin to acknowledge this achievement when Jim returns to the Bay. Life member badge to be awarded to Ailcie in the coming months with Don and Janine to arrange.

AED First Responder System – a defibrillator has been installed in PBPA Hall on First Ave. Kindly donated by the Shire of Denmark and St John. Currently, emergency access keys can be sourced from Ailcie McKenney (Lot 44 First Ave), Lorraine and Jim McNamara (163 East Ave), Don Hodgetts (178 Fifth Ave) and Callum Baxter (70 Second Ave). During March the defibrillator will be re-installed on the outside of the hall and no key will be required to access the defibrillator.

Alternate Evacuation Route – introductory discussions with DEC and Shire of Denmark (ref correspondence out 5 Feb) during Feb. Look to arrange a meeting of all parties in March/April.

Dual Use Ring Road Path – problem of parking on ring road path has been acknowledged by Shire. They provided ranger support over Jan and Shire Engineering have been instructed to apply additional stenciling. Shire support for one or two no parking signs opposite beach area has been confirmed. Discussed bollard or railing to separate path from road opposite beach car park. Kellie to discuss with Shire Engineering RE railing/bollards. Kelli has received advice from Shire of Denmark Engineering that stenciling is likely to be in place in the coming months.

Digital TV – as per correspondence from Janelle Price (Digital TV Liason Officer) committee decided that the community would benefit from her proposed visit and resolved to invite her to next PBPA committee meeting (March 11th 2013) at 10am.

Lighting – as per correspondence from Gregg Harwood Shire of Denmark – Shire have recommended the installation of solar powered LED lighting at several locations around the settlement. Location 1 – foreshore toilet block (at beach), location 2 – gazebo BBQ area, location 3 - second ave toilets adjacent to oval, location 4 – pedestrian path between 4th and 5th Ave, location 5 – caravan park shop. The committee supports the installation of lighting at locations 1 and 2. However, further consultation with community members and shop lessee for locations 3 to 5. Resolved to notify Gregg Harwood at Shire of Denmark.

Fire Fighting Water Tank – as per correspondence from Gregg Harwood Shire of Denmark – Shire have recommended the installation of a large fire fighting water storage tank at the corner of Ring Road and Rame Head Road (eastern end of Rame Head Road, north side). Tank would be similar to that installed on Fifth Ave for same purpose. Tank would be fed directly from bore supply line. The committee discussed and supports the installation of a large fire fighting water storage tank at the corner of the Ring Road and Rame Head Road but will consult with Peaceful Bay FCO Alec Cull on the matter. Resolved to notify Gregg Harwood at Shire of Denmark.

Web Site – updated with Committee Members and their contact details, Committee member photos, Secretary contact details, Minutes, Committee Meeting Calendar and Community Events. More community events will be added when they are confirmed.

Proposals for Community Projects – discussed proposals for community projects to be presented to Shire of Denmark for funding in 2013/2014 FY – see list below.

- 1) Entrance statement for Peaceful Bay on cnr of Peaceful Bay Road and Ring road.
- 2) Information board reinstatement on Peaceful Bay Road. Similar to those recently erected at Denmark Visitor Centre and opposite High School on South Coast Highway Denmark.
- 3) Raised timber walkway from Ring Road car park, over dunes, to beach.
- 4) Additional parking at beach.
- 5) Establish parking for boat trailers adjacent to Sea Rescue building.
- 6) Establish pathway from in front of Sea Rescue shed, along front of Sea Rescue building, to existing wooden beach access steps.
- 7) New playground facility with new equipment, seating and shade on western side of oval. Volunteer labour to install and erect new equipment. New shade sail, use existing historical signage and rehabilitation of old site.

MOTION – That the PBPA support the proposal for a new playground facility and apply to the Shire of Denmark for funding in the 2013/2014FY. Form a subcommittee comprising Janine Phillips, Katie Eddington, Callum Baxter and community member Amber Ward. Subcommittee to consult the community on the new facility. The Subcommittee to consult with community, design and cost new facility and present to the PBPA before 30th May 2013.

Moved: Janine 2nd Katie **(8 for 0 against) - Carried**

7. Round Table:

Don – spray trailer to be modified to suit heavier off road use. Don to complete.

Don – looked at bollards on the beach. General discussion suggested that moving them would not greatly increase the beach area for swimmers. Concluded that there is inadequate parking for boat trailers at the beach. It was suggested to establish parking adjacent to Sea Rescue building.

Mavis – during a power outage on Monday 28th Jan 2013 the non-potable water supply to Peaceful Bay was interrupted. Require advice from Shire as to how to avoid interruption in the future. Kelli to follow up with Shire of Denmark Engineering.

Janine – Hans Herckner (184 Fifth Ave) requested advanced notice on weed spraying activities adjacent to Fifth Avenue. PBPA Maintenance will provide advanced notice to Hans.

Kelli – Bibulum track from Swimming Beach to Soft Beach requires attention. Suggested wooden steps and boardwalk over sand dune. Contact DEC and discuss options.

Roger – will assist with installation of defibrillator on outside of Progress Hall during March.

Meeting closed: 1135hrs

Next Meeting: 11 Mar 2013 at 0900