



Committee Meeting Minutes
for Monday 11 March 2013
(subject to confirmation)

Meeting Opened: 0900hrs

Present: Don Hodgetts, Janine Phillips, Alicie McKenney, Callum Baxter, Lyn Brady, Katie Eddington, Jim Burkett, Bill Eddy, Mavis Jones, Iv Sulcs and Jo Walker. Cr Kelli Gillies and Cr Roger Seeney

Apologies: none

1. Minutes from February 2013 meeting:

Moved Mavis **2nd** Katie – **Carried**

2. Business Arising

Lease Matter – Nominated delegates from PBPA to attend first Working Group meeting 12-1pm Monday 11th March at Progress Association Hall.

Municipal Budget – Invitation for Submissions. Committee agreed on a list of projects at the Feb meeting. Submissions must be discussed with relevant Shire Officers. Submissions to be finalised prior to 26th April.

- 1) Entrance statement for Peaceful Bay on cnr of Peaceful Bay Road and Ring road.
- 2) Information board reinstatement on Peaceful Bay Road. Similar to those recently erected at Denmark Visitor Centre and opposite High School on South Coast Highway Denmark.
- 3) Raised timber walkway from Ring Road car park, over dunes, to beach.
- 4) Additional parking at beach.
- 5) Establish parking for boat trailers adjacent to Sea Rescue building.
- 6) Establish pathway from in front of Sea Rescue shed, along front of Sea Rescue building, to existing wooden beach access steps.
- 7) Playground facility with new equipment, seating and shade.
- 8) Beach pathway / Bibbulmun track from Swimming Beach to Soft Beach remedial work.

Committee members and other community members were allocated to action each item above and will report to Secretary;

1 and 2 – Janine and Don

3 and 4 – Janine and Callum

5 and 6 – Jim and Denis Clugston (PBay Sea Rescue)

7 – as per subcommittee appointed Feb 2013

8 – this is a matter for DEC funding rather than Shire. Resolved to remove from Municipal Budget submission.

3. Correspondence:

In: 10 Feb – email from Cassandra Pape advising of her resignation from the PBPA Committee.

18 Feb – letter from Dale Stewart CEO Shire of Denmark advising of Councils Resolution regarding the lease matter and requesting representatives from the PBPA for a Working Group.
 20 Feb – letter from Gary Bird Director of Finance Shire of Denmark inviting submissions for the 2013/2014 Municipal Budget.
 22 Feb – letter from Peni and Heiko Opitz 261 Ficifolia Road advising that an approved structure plan for their property includes proposed roads with and alternative emergency evacuation route in mind.
 25 Feb – email from Bronwyn Croghan (13 Third Ave) thanking the PBPA for their continuous hard work. Also positive feedback on the PBPA web site.
 25 Feb – email minutes of the NRRRA Committee meeting on 4 Feb.
 27 Feb – letter from Molly Smith (7 First Ave) advising that the Shire of Denmark, in general, have house numbers for sale for \$16 each and maybe these house numbers should be free to leaseholders?
 3 Mar – email from Kelli Gillies advising of Shire Council meeting at Nornalup on 5th March requesting community attendance and advice to PBPA members email addresses.
 7 Mar – email from Kelli Gillies confirming her advice to Gregg Harwood Shire of Denmark of PBPA requests for items to be considered for funding via existing or future Shire budgets.

Out: 20 Feb – email to Claire Thompson (CEO Assistant) Shire of Denmark advising of PBPA representatives for Working Group of Don Hodgetts, Mavis Jones, Callum Baxter and Jim Burkett with Janine Phillips as proxy.
 20 Feb – email to selected distribution group advising PBPA 2013 Committee contact details.
 21 Feb – email to Kelli Gillies of cost breakdown of Green Waste maintenance at Peaceful Bay.
 22 Feb – Fax to Albany Lock Service updating Signatory Registration Form for Authorised Key Cutting.
 22 Feb – email to Janelle Price Albany based Digital TV Liason Officer confirming her offer to attend the PBPA Committee meeting 11 Mar at 10am.
 22 Feb – email to Gregg Harwood Shire of Denmark advising of the Committees decision regarding solar powered LED lighting at several locations around the village.
 24 Feb – email to Richard Marshall supplying requested historical PBPA minutes (Apr 09-Aug 12).
 26 Feb – email to Gregg Harwood Shire of Denmark advising of the Committees support for a Fire Fighting water tank to be installed near the intersection of Rame Head Road and the Ring Road and requesting a meeting on-site to discuss general location.
 28 Feb – letter of thanks to Peaceful Bay Caravan Park for their ongoing efforts and support particularly during the New Year Period.
 7 Mar – email to Gregg Harwood Shire of Denmark advising of PBPA proposals for community projects to be considered for 2013/2014 Municipal Budget.

Moved: Janine 2nd Lyn - **Accepted/Endorsed.**

4. Finance Report:

Additional contribution of \$2,000 has been received from Shire of Denmark to assist with general maintenance of the Peaceful Bay Hall and surrounds. Many thanks to the Shire for this additional contribution. Suggestions for maintenance items to be discussed by Committee at April meeting.

Moved: Ailcie 2nd Jo - **Carried.**

5. Maintenance Report:

Maintenance of the village continues to be carried out in a safe and efficient manner by Jeremy Newman.

Ailcie advised that Superannuation plan for Jeremy is being modified by MLC.

6. General Business

Life Membership – Ailcie McKenney follow up on articles in Walpole Weekly and Denmark Bulletin to acknowledge this achievement. Life member badge to be awarded to Ailcie in the coming months. Don and Janine and Callum to follow up.

Alternate Evacuation Route – meeting date to be finalised with DEC, Shire of Denmark and PBay Fire Brigade. Peni Opitz of 261 Ficifolia Road addressed the meeting from 0900 to 0915. Peni presented to the meeting the content of her recent correspondence to the PBPA (REF correspondence in 22 Feb) advising that an approved structure plan for their property includes proposed roads with alternative emergency exit in mind. Peni suggested the Committee and Shire, DEC and others consider the structure plan when planning the location of an alternative emergency evacuation route from Peaceful Bay village. Peni indicated on a map where existing access through their property may be available for the purposes of emergency evacuation.

Playground Subcommittee – met 2 Mar. Subcommittee agreed to source additional equipment to that already in place to accommodate larger usage numbers (extra swings) and also to better involve older kids (10-12 year olds) with possibly a climbing web or similar. Amber Ward currently researching equipment. Need to finalise equipment before proposing sites. Aiming to have sketch drawings of equipment and site on display for Community review during Easter break.

Fire Fighting Water Tank – site meeting held on 7 Mar, Don Hodgetts, Callum Baxter, Alec Cull, Gregg Harwood and Nathan Hall. Location of tank and hydrant agreed. Tank to be north of Gap Track and adjacent to Ring Road, approx 100,000L capacity and filled from bore. Hydrant to be installed on Rame Head Road and fed from tank. Also at the site meeting, locations for an existing 20,000L plastic tank were discussed. Alec Cull recommended this be installed in public reserve behind Bay Ct and Williams Rd – Gregg Harwood to advise further.

Digital TV – Janelle Price, a Digital TV Liaison Officer employed by Federal Government and based in Albany, visited Peaceful Bay on 11th March and presented to our Committee and community members from 1000-1100hrs. The meeting was well attended. Janelle informed the meeting that a subsidy scheme to convert to digital tv is available for all Peaceful Bay properties. Each freehold and leasehold property in Peaceful Bay is entitled to a subsidy. Total cost is \$250 to install a satellite dish, cabling, and includes a VAST digital satellite decoder box. Eligible pensioners get same for free.

To apply for the subsidy and arrange the installation use one of the following contacts;

a) web site – www.digitalready.gov.au

b) information line – phone 1800 20 10 13 and say you want to apply for the Satellite Subsidy Scheme

c) or if you having difficulty with the above two contact methods then phone Janelle Price on 9842 5800

Digital TV channels are now available and subsidy schemes are in place that will help you convert to the new digital format.

The analogue TV repeater at Peaceful Bay will no longer be in service from around the 25 June 2013. In order to receive TV transmission after that date you will need to convert to the new digital format.

7. Round Table (Other Business)

Don – will install defibrillator on outside of Progress Hall. All community can access when required.

Lyn – pine railings on track from ring road to swimming beach are in need of attention Janine/Don to review and endeavour to action before Easter.

Lyn – dates for 2013 calendar to be discussed at next meeting.

Katie – requested whether the ‘Dreams of the Bay’ event could be run by the Progress Association. Don advised that the event was registered in the name of Peaceful Bay Sea Rescue and management of the event was currently not available to the Progress Association.

Janine – suggested bollards be located on the pedestrian/cycle path adjacent to Fifth Ave to stop vehicles driving on the path. Don to follow up with Rob Whooley Shire of Denmark Engineering.

Mavis – vehicles are continuing to drive on the swimming beach and requested a sign be erected to advise otherwise.

MOTION – that the Peaceful Bay Progress Association procure and install a ‘NO VEHICLES PAST THIS POINT’ sign near bollards on the beach.

Moved: Mavis 2nd Lyn (11 for 0 against) – Carried

Roger – advised that Shire of Denmark Council was considering a reduction of Councillor numbers and this move was largely supported by the current Council.

Kelli – noted that less than 2% of the Shire budget is spent in the West of the Shire. Suggested local community groups push for further funding of projects in and around Peaceful Bay, Bow Bridge, Nornalup and other western parts of the Shire.

Kelli – advised that the Shire had supported the distribution of a survey regarding Silver Chain services in the community and encouraged all to complete the survey and return. We will make note of this on the PBPA web site when details are received.

Meeting closed: 1150hrs

Next Meeting: 8 Apr 2013 at 0900