



Committee Meeting Minutes

for Monday 13 May 2013

subject to confirmation

Meeting Opened: 0905hrs

Present: Janine Phillips, Iv Sulcs, Mavis Jones, Jo Walker, Katie Eddington, Jim Burkett. Cr Kelli Gillies and Cr Roger Seeney. Community member Emma Holland

Apologies: Don Hodgetts, Ailcie McKenney, Bill Eddy, Callum Baxter

1. Minutes from April 2013 meeting:

Moved Jo **2nd** Katie – **Carried**

2. Business Arising

Lease Matter – Nominated delegates from PBPA to attend third Working Group meeting early June. The meetings so far have been productive.

Municipal Budget – Invitation for Submissions. Committee agreed on a list of projects at the Feb meeting listed below;

- 1) Entrance statement for Peaceful Bay on cnr of Peaceful Bay Road and Ring road.
- 2) Information board reinstatement on Peaceful Bay Road.
- 3) Raised timber walkway from Ring Road car park, over dunes, to beach.
- 4) Additional parking at beach
- 5) Establish parking for boat trailers adjacent to Sea Rescue building and establish pathway from in front of Sea Rescue shed, along front of Sea Rescue building, to existing wooden beach access steps.
- 6) Playground facility with new equipment, seating and shade.

Committee members and other community members allocated to each item;

1 and 2 – Janine and Don

3 and 4 – Janine and Callum

5 – Jim (in consultation with Dennis Clugston - PBay Sea Rescue)

6 – as per sub-committee appointed Feb 2013

Reports from respective parties were presented for items 1 through 6 and discussed at previous PBPA Committee meetings. At the April Committee meeting it was resolved to submit these projects to the Shire of Denmark for consideration to be included in the 2013/2014 Municipal Budget.

Submissions were discussed with Gary Bird Shire of Denmark Director of Finance Tuesday 23rd April and formally submitted to the Shire on Friday 26th April. A copy of the budget submission is on file.

3. Correspondence:

In: 10 Apr – email from Gregg Harwood Shire of Denmark DCRS advising final results of Aquatic Centre referendum – 42% Yes / 58% No

12 Apr – email from Dale Stewart Shire of Denmark CEO advising of results of Community Visioning Workshops held at Nornalup, Peaceful Bay and Denmark including Community values, swot analysis and vision.

21 Apr – email from Philip Powell Secretary NRRRA advising minutes of NRRRA Committee meeting 8 Apr 2013.

24 Apr – email from Vicki Wilson St John Ambulance Denmark thanking for support of First Responder System (defibrillator) and requesting First Responder details for 000 database.

29 Apr – letter from Gary Bird Shire of Denmark Director of Finance acknowledging the submission of items by the PBPA for the Municipal Budget 2013/2014. And advising that the Council meets during June and July to consider the various budget submissions with the aim of adopting the Budget by 31 July 2013.

30 Apr – letter from Molly Smith 31 First Avenue (previous Lot 7) requesting that the PBPA follow up with the Shire to provide house numbers to leaseholders free of charge as per the rural numbering initiative.

7 May – email from Katie Ambrose St John Ambulance Perth confirming Peaceful Bay defibrillator is now on database for 000 First Responder system.

9 May – email from Patricia Gill Denmark Bulletin thanking for submitting information for article acknowledging Inaugural Life Membership to PBPA awarded to Ailcie McKenney.

10 May – email from Diane Harwood Denmark Weed Action Group advising further weeding efforts to be carried out near Flag Hill targeting polygala on Wed 15th May from 9am.

Out: 11 Apr - email to Wes Bailye DEC District Fire Co-ordinator advising of meeting to discuss alternative emergency access for Peaceful Bay Village Wed 17 Apr 10am.

12 Apr – email to Dale Stewart Shire of Denmark CEO of letter with PBPA comment on Proposed Commercial Storage Facility at 654 Peaceful Bay Road (Fishing Lease opp Flag Hill).

12 Apr – email to Kelli Gillie Shire of Denmark Councillor confirming the PBPA will include a tourist information sign in its submission for the 2013/1014 Municipal Budget.

12 Apr – email to Nathan Hall Shire of Denmark CESM advising of meeting to discuss alternative emergency access for Peaceful Bay Village Wed 17 Apr 10am.

12 Apr – email to Gregg Harwood Shire of Denmark DCRS and Annette Harbron Shire of Denmark Director of Planning advising of meeting to discuss alternative emergency access for Peaceful Bay Village Wed 17 Apr 10am.

15 Apr – email to Ray Walker 1st Lt Peaceful Bay Volunteer Bush Fire Brigade advising of meeting to discuss alternative emergency access for Peaceful Bay Village Wed 17 Apr 10am.

16 Apr – email to Nathan Hall Shire of Denmark CESM requesting copy of AWARE Project report following Emergency Risk Management workshops held at Nornalup, Kenton and Peaceful Bay early 2012.

26 Apr – letter to Gary Bird with enclosed PBPA submission for 2013/2014 Municipal Budget.

26 Apr – email to Kelli Gillies Shire of Denmark Councillor confirming PBPA submission for Municipal Budget and advising CD copy of same for her and Cr. Roger Seeney.

29 Apr – email to Vicky Wilson St John Ambulance Denmark providing details for First Responder system (defibrillator) and database.

3 May – email to Patricia Gill Denmark Bulletin providing material for article acknowledging Inaugural Life Membership to PBPA awarded to Ailcie McKenney.

Moved: Jo 2nd Jim - **Accepted/Endorsed.**

4. Finance Report:

Ailcie discussed 2013/2014FY maintenance budget with Gary Bird Shire of Denmark director of Finance during mid April. Similar amount as last year suggested.

No formal finance report presented to Committee due to absence of Treasurer.

5. Maintenance Report:

PBPA Hall roof leaking – Don to assess on his return.

Resolved to install two ceiling fans in PBPA Hall as per April minutes.

PA System batteries need attention – Callum to follow up with Tony Duckett.

6. General Business

Life Membership – Ailcie McKenney. Follow up on article in Walpole Weekly. Denmark Bulletin submitted. Life member medal to be awarded to Ailcie in the coming months. Medal ready for engraving with PBPA logo. Janine to follow up.

Alternate Evacuation Route – meeting date held Wed 17th April at 10am Peaceful Bay Hall. Attended by Wes Bailye DEC District Fire Co-ordinator, Nathan Hall Shire of Denmark CEM, Iv Sulc PBay VBFB FCO elect, Alec Cull PBay VBFB 1st Lt elect, Don Hodgetts PBPA Pres, Callum Baxter PBPA Secretary. Discussed threats to village that would require alternative emergency access. Agreed main threat is uncontrolled fire from NE, SW and N. These threats are currently actively managed by DEC and Shire of Denmark and the advice provided to the meeting was that no alternative access was essential at this time. Also noted was that additional access is provided for in an approved structure plan for Peaceful Bay (2000). It was noted that the AWARE Project report following Emergency Risk Management workshops held at Nornalup, Kenton and Peaceful Bay early 2012 made several recommendations including;

- a) early evacuation of Peaceful Bay should a bushfire be likely to impact the village
- b) enforcement of fire break regulations
- c) public education
- d) review of static water points for fire suppression
- e) the Shire of Denmark investigate methods of evacuation of holiday makers from Peaceful Bay

The Committee will review the recommendations of the AWARE report at the June meeting with a view to furthering this matter with the Shire of Denmark.

Proposed Commercial Storage Building – the lessee of No 654 (Lot 303) Peaceful Bay Road (Fishing Lease adj Flag Hill), Bevan Pty Ltd, are seeking Council approval to demolish the existing building to facilitate the construction of a new facility for storage and ablution on-site. REF Shire of Denmark Council Meeting Minutes 26 Mar 2013 Item 8.1.2. Committee has written to the Shire (ref correspondence out 12 Apr) expressing PBPA support for the continuation of fishing leases in the local area and stressing these leases be used for their intended purposes and not for caravans or camping for recreational purposes. Roger advised that Shire had passed the proposal for the new shed and demolition of the existing buildings. Colours of the new shed will blend in with the environment. Councillors are aware that caravans use the area and this has been addressed in a motion passed at the Shire Council meeting dated 16 Apr 2013 Item 8.1.1 whereby ‘... council instruct the CEO to negotiate amendment to the existing lease ... in order to better define the terms and conditions of the lease, particularly relating to access and use of the site ...’ Cr Gillies noted that the Shire was aware that the lease is being used outside of the lease conditions and that the Shire will further the matter with the leaseholder.

Ward Meeting – held at PBPA Hall on 1st May from 6pm. Shire President and several Councillors in attendance along with Shire CEO and Director of Community and Regulatory Services. Many items discussed incl Community Visioning Workshops, Aquatic Centre referendum, Lease matter, Freehold meetings, Municipal Budget submission, slashing of road verges around the village and cottage numbering. Thanks to the Denmark Shire Councillors and Officers for their efforts.

House Numbering – referring to the correspondence from Molly Smith (31 First Avenue) dated 30 Apr 2013 and 27 Feb 2013 the Committee discussed whether house numbers could be provided to each house at Peaceful Bay free of charge by the Shire, as per the rural numbering system.

MOTION – that the Peaceful Bay Progress Association write to the Shire of Denmark requesting that numbers be provided by the Shire of Denmark to each house in Peaceful Bay at no cost as was the case when rural numbering was implemented.

Moved: Jim 2nd Iv (6 for 0 against) - Carried

Slashing of Road Verges (Peaceful Bay Road and Ring Road) – slashing of the road verges had been recently carried out additional to that completed earlier in the year. However it was noted further slashing work is required. Jo drafted a letter and passed to Callum. Don and Callum will investigate and follow up with Rob Whooley Shire of Denmark Engineering.

Prescribed Burn – DEC have provided advanced notice that a prescribed burn of bush west and south of the village is scheduled for the coming months when conditions are suitable.

7. Round Table (Other Business)

Janine – the AGM of the Peaceful Bay Volunteer Bush fire Brigade was held recently. Congratulations to Iv Sulcs who was elected the acting FCO and Alec Cull as 1st Lt.

Janine – contacted Gregg Harwood Shire of Denmark DCRS and discussed access for less mobile persons and disabled to beach via timber boardwalk. Ref – Shire of Denmark Disabled Access Inclusion Plan.

Katie – contacted Monica Cull Peaceful Bay Volunteer Marine Rescue Services (VMRS) and discussed the Dreams of the Bay event. The Committee resolved to write to PBay VMRS requesting permission to use 'Dreams of the Bay' with a view to the PBPA hosting the event.

Jim – advised access onto Peaceful Bay Road from the Peaceful Bay tip is dangerous. Suggested action a) move 60km sign 700m north and b) concealed driveway sign on both sides of the tip entrance and c) trucks entering sign. Jim and Don to investigate and follow up with Rob Whooley Shire of Denmark Engineering.

Jim – suggested that sand tracks through national park to Gap and Rame Head be bitumised to allow access for tourists and non 4WD vehicles and to stop vehicles getting bogged. Kelli suggested further belting of tracks and funding may be available via NRM.

Kelli – advised that she had contacted South Coast NRM and discussed possibility of a grant for boardwalk to beach. \$50,000 possibly available and the project appears favourable as it provides improved beach access and combats erosion and assists less mobile and disabled persons. Grant needs to be submitted by end of June and Committee resolved to support Kelli to go ahead with the grant submission. All ideas for grant proposal to be brought to June meeting for discussion.

Kelli – a 4WD and Beach Access Committee (through Shire of Denmark) is looking into signage for offroad areas and rationalising tracks within the Shire. Further information will be provided as details come to hand.

Kelli – advised that the Shire of Denmark is exploring to the possibility of accessing land at Kernutts Road to increase the land available for waste management within the Shire. A new compactor is being sought for the Denmark tip and the old compactor from Denmark may be relocated to the Peaceful Bay facility. DEC and Shire of Denmark are reviewing the Peaceful Bay tip and have recommended fencing the facility. A grant has been applied for to provide another shed at the Peaceful Bay tip. Roger noted that if a compactor was installed at the Peaceful Bay tip three phase power would be required. Kelli added that Kleenaway can provide a glass crusher which would save on transport costs and the final product may be saleable.

Kelli – noted that at the Ward Meeting held at Peaceful Bay 1 May 2013 the matter of horses in the village and beach areas was raised, particularly the droppings left behind. Kelli advised that a complaint should be lodged with Gregg Harwood Shire of Denmark DCRS before the matter can be acted on. Callum to follow up with Bill and Gregg.

Kelli – advised that the Premier of Western Australia made a recent visit to the South Coast culminating with the opening of the new Albany Hospital. The Premier made a stop in Denmark and discussed local matters with Shire Staff and Councillors. Matters discussed included waste management within the Shire area and Water Corp management of effluent disposal.

Roger – requested clarity on priorities of items submitted for the Municipal Budget to guide Councillors efforts. Committee discussed the six items and decided on the following order of priority a) playground/shade sails, b) beach access, c) beach parking, d) boat trailer parking, e) information sign and f) entrance statement.

Roger – advised that the Black Dog Institute to raise awareness of Depression and Suicide in the Community will again hold its fundraising motorcycle ride to Alice Springs during August 2013 departing from Busselton. The Denmark Bushies Team last year raised a significant amount of money through sponsorship and hope to better their fundraising efforts this year. Information about the event will be advertised on the web site, notice board and newsletter.

Meeting closed: 1120hrs

Next Meeting: 10 June 2013 at 0900hrs