



Committee Meeting Minutes
for Monday 12 August 2013

subject to confirmation

Meeting Opened: 0900hrs

Present: Don Hodgetts, Ailcie McKenney, Callum Baxter, Katie Eddington, Jim Burkett, Mavis Jones, Iv Sulcs, Jo Walker, Emma Holland. Cr Kelli Gillies and Cr Roger Seeney.

Apologies: Bill Eddy, Janine Phillips

1. Minutes from July 2013 meeting:

Moved Jo **2nd** Katie – **Carried**

2. Business Arising

Lease Matter – Nominated delegates from PBPA to attend fifth and final Working Group meeting at 12pm on 12 Aug 2013.

Dreams of the Bay – Katie and Janine appointed as delegates to attend PBay Sea Rescue Group meeting on 26 Aug at 3:30pm.

Municipal Heritage Inventory Review Working Group – delegates from PBPA to attend meeting 27 Aug at 2pm. Ailie and Callum to attend as current nominated delegates.

Kent/Nornalup Ward Meeting – Jo and Callum appointed delegates from PBPA to attend ward meeting 4 Sept at 6pm at Tingledale Hall.

3. Correspondence:

In:

6 July – email from Suzanne Bright PBay Fire Brigade with revised map of fire water points for Peaceful Bay.

8 July – letter from Dale Stewart CEO Shire of Denmark advising the Shire have declined the PBPA request to provide a community donation through the supply of green property number signs.

9 July – email from Cr Kelli Gillies Shire of Denmark advising that Council had supported the allocation of Regional Development Australia funding to continuation of the Peaceful Bay Ring Road and new Playground facility.

10 July – email from Cr Kelli Gillies Shire of Denmark noting media release of Indigenous Dual Naming Project for various localities within the Shire.

10 July – email from Katie Ambrose St John Ambulance Perth requesting details for First Responder System (defibrillator).

15 July – email from Molly Smith community member (31 First Ave) acknowledging the PBPA request to the Shire of Denmark for green property number signs.

16 July – email from Cr Kelli Gillies Shire of Denmark requesting a draft letter outlining voluntary contribution of PBPA to playground project.

19 July – email from Vicki Wilson St John Ambulance Denmark requesting comment on draft press release for First Responder System (defibrillator).

22 July – email from Cr Kelli Gillies Shire of Denmark advising of WA Govt \$200 rebate for Seniors to offset energy costs if they reside in group style accommodation such as retirement villages or apartments.

22 July – email from Kelli Gillies confirming lodgement of application for Regional Development Australia funding.

30 July – email from Claire Thompson Exec Assistant Shire of Denmark advising of Seniors Housing Forum Thursday 15th August.

5 Aug – email from Dennis Clugston Secretary PBay Sea Rescue RE Dreams of the Bay and requesting PBPA delegates to attend a meeting on 26th Aug.

6 Aug – email from Erica Sayer Engineering Shire of Denmark providing an update on Main Roads review of PBay Tip intersection. The matter is at hand and information will be provided once the review is complete.

7 Aug – email from Annette Harbron DPS Shire of Denmark advising meeting of Municipal Heritage Inventory Review Working Group 27th Aug at 2pm.

7 Aug – email from Erica Sayer Engineering Shire of Denmark confirming receipt of PBPA request for Guide Posts and Bollards to be installed.

8 Aug – email from Rob Whooley DIS Shire of Denmark enclosing preliminary concept report for Peaceful Bay Finger Jetty by MP Rogers & Associates.

Out:

8 July – email to Cr Kelli Gillies Shire of Denmark providing information for RDA funding for playground facility.

8 July – email to Cr Barbara Marshall Shire of Denmark providing information for RDA funding for playground facility.

15 July – email to Katie Ambrose St John Ambulance Perth confirming PBay file details for the First Responder System.

18 July – email to Cr Kelli Gillies providing draft letter of volunteer labour from PBPA for playground facility.

6 Aug – email to Erica Sayer Engineering Shire of Denmark requesting an update on Main Roads review of PBay Tip intersection.

6 Aug – email to Jason Young Rates Officer Shire of Denmark acknowledging donation of the rates book mailing labels to PBPA for postage of the midyear newsletter.

6 Aug – email to Erica Sayer Engineering Shire of Denmark thanking the engineering staff for a wonderful job of slashing the road verges at Peaceful Bay.

7 Aug - email to Erica Sayer Engineering Shire of Denmark requesting advice on when flexible guide posts were to be installed on the new section of the ring road path. And requesting that a bollard be installed at the western end of 5th Ave to stop cars driving on the path.

7 Aug - email to Rob Whooley DIS Shire of Denmark requesting advice on preventing cars from parking on the ring road pathway particularly opposite the beach car park.

8 Aug – flyer from Claire Thompson Exec Assistant Shire of Denmark advising of Kent/Nornalup Ward Meeting at Tingle Dale Hall Wed 4th Sept at 6pm.

Moved: Mavis 2nd Katie - **Accepted/Endorsed.**

4. Finance Report:

All proceeding to budget. 2013-2014 Shire maintenance funds likely to be credited to PBPA in Sept/Oct

Moved: Ailcie 2nd Jo - **Accepted/Endorsed.**

5. Maintenance Report:

Maintenance man Jeremy continues to do a good job clearing, slashing, etc.

Hall Roof Leaking – Inspection to be carried out and repair recommended.

6. General Business

Review of Municipal Budget – budget approved by Council 30 July 2013 for 2013-2014 period. Items specific to Peaceful Bay included upgrade of water supply infrastructure (bore refurbishment, water filters), upgrade of tip facility (fencing and glass bins), an information board, playground facility and completion of ring road path. The latter via Regional Development Australia (Commonwealth). Overall, a very good contribution to Peaceful Bay and thanks to our Councillors for their hard work and continued support.

Ring Road Pathway – guide posts installed on new section of pathway, fifth ave bollard to be installed in the coming weeks.

Proposed Gazettal of Peaceful Bay and Nornalup as town sites – ref Shire of Denmark Council Meeting Minutes 9 July 2013 Item 8.5.2. Committee commented that gazettal will provide an additional level of support to the community with state government recognition and animal control initiatives. However, it may pose an additional administrative burden. Proposal for Gazettal will be advertised for community comment by the Shire of Denmark.

Finger Jetty – PBPA to review the preliminary concept report and provide response to Shire by mid Sept. Also review Coastal Management Plan.

Potholes – Potholes in bitumen roads are starting to appear. Progress to survey location and provide works request to Shire of Denmark Engineering.

7. Round Table (Other Business)

Katie – swimming beach wooden access stairs need maintenance – treads.

Jo – Seniors Housing Forum to be held in Denmark on 15 Aug 2013. Alicie and Jo appointed delegates from PBPA.

Meeting closed: 1120hrs

Next Meeting: 9 September 2013 at 0900hrs