



Committee Meeting Minutes

Monday 17th February 2014

Subject to confirmation

Meeting Opened: 0900 hours

Present: Callum Baxter, Janine Phillips, Ailcie McKenney, Emma Holland, Katie Eddington, Amber Ward, George Vick. Councillors Kelli Gillies and Roger Seeney. Community members Leanne Taylor and Hayden Jones.

Apologies: Jim Burkett and Mavis Jones

1. Minutes from 13th January 2014 meeting:

Moved Janine Phillips **2nd** Amber Ward – **Carried**

Minutes from 17th January 2014 meeting

Moved Amber Ward **2nd** Katie Eddington – **Carried**

2. Business Arising

Committee Meeting Dates – to finalise Committee meeting dates for 2014.

MOTION - That Committee meetings be held on the first Monday of every month.

Moved Jim Burkett **2nd** Callum Baxter – **(7 for / 0 against) Carried**

3. Correspondence:

In:

- 10 Jan – letter from Brian and Mavis Jones 26 Third Ave RE PBPA membership.
- 11 Jan – letter from Kristy Bailey 26 Third Ave RE playground
- 11 Jan – letter from Lisa Jones 26 Third Ave RE playground
- 28 Jan – letter from Dale Stewart Shire of Denmark CEO RE: Normalisation-Prefeasibility Report. Submission Form attached for lodgement May 2014
- 5 Feb – letter from Dale Stewart Shire of Denmark CEO RE: approval for playground project and complementary funding.
- 5 Feb – letter from Dale Stewart Shire of Denmark CEO RE: lease matter
- 6 Feb – email from Linda Beard Walpole Local Drug Action Group (WLDAG) detailing contributions during New Years Eve 2013/2014

Out:

- 20 Jan – letter to Roger Seeney Councillor Shire of Denmark confirming funding for new playground equipment.
- 6 Feb - letter to Albany District Police thanking for their assistance during New Year Period
- 6 Feb – letter to Nigel and Sarah Langman Bow Bridge Road House thanking for their donation to the Xmas party raffle
- 6 Feb – letter to Graham Boyce thanking for his presence at Xmas party.
- 6 Feb – letter to Clinton and Christy Shore thanking for their contribution at Fun Day as Santa and Elf and lollies.

- 6 Feb – letter to Linda Beard WLDAG thanking for their contribution on New Year’s Eve
- 6 Feb – letter to Norm Hawkins Walpole Hardware thanking for their donation to the Fun Day raffle
- 6 Feb – letter to Tony Duckett thanking for his entertainment at Xmas party and for being the MC at the Fun Day
- 6 Feb – letter to Brian and Mavis Jones thanking for their donation to the Xmas party raffle
- 6 Feb – letter to Peg DeLandgraft thanking for her sponsorship of the Hay Toss at the Fun Day
- 10 Feb – email to Roger Seeney thanking for his donation to the Tug of War at Fun Day
- 10 Feb – email to Janine Phillips thanking for donation of the lolly bags and ice at the Fun Day
- 10 Feb – email to Dale Stewart thanking Rangers for their presence during New Year.
- 10 Feb – email to Dale Stewart thanking the Shire for their sponsorship of the Fun Day raffle

Moved Katie Eddington **2nd** George Vick **- Accepted/Endorsed.**

4. Finance Report:

Proceeding as per budget.

Moved: Ailcie McKenney **2nd** George Vick **- Accepted/Endorsed.**

5. Maintenance Report:

Village Open Drains - open drains between 4th and 5th Avenues, adjacent to oval and into freehold need clearing. Request Walpole Work Crew to undertake regular hand clearing of these drains.

Sump Drains First Ave – Need cleaning. Engineering works request to be lodged.

Phone box area upgrade – speak to Proprietors of Caravan Park to ascertain their preference for remedial works – ? grass, gravel, etc.

Peak Period Rubbish bins – SCEG being engaged to provide additional bin collections during peak times, ie Christmas and Easter.

7. General Business

Leasehold Cottage Tenure – At the Shire of Denmark Ordinary Council meeting 11 Feb 2014 Council agreed that the inadvertent inclusion of clause 14.02 to the Peaceful Bay Cottage Leases in 2010 was contrary to the original intent of the preceding Lease and therefore had created some uncertainty for Leaseholders.

REF Items 8.5.3 – Council resolved to offer a lease variation to the lessees of the Peaceful Bay Cottages, via a signed letter of variation between the parties, or at the cost of the Lessee, a formal variation, that;

1. Current clause 14.02 ‘Lessee’s Obligation to Remove Fittings’, be replaced with the following;
2. New clause 14.02 ‘Lessee’s Obligation to Remove Improvements and Fittings;
 - a) The Lessee shall within FOURTEEN (14) days after the expiration of the term or immediately thereto remove from the Demised Premises all the Lessee’s fixtures and fittings and all improvements and the dwelling / cottage which are erected or installed or placed on the Demised Premises by the lessee or its predecessors unless consent for such fixtures fittings or improvements or dwelling / cottage to remain on the Demised Premises is obtained from the Lessor and the Lessee shall make good to the satisfaction of the Lessor all damages caused to the Demised Premises by the removal.’

(REF 8.5.3 Minutes Ordinary Meeting of Council 11 Feb 2014)

Many Thanks to Councillors Kelli Gillies and Roger Seeney for their ongoing support with this matter and successful outcome.

Dreams of the Bay - Meeting held on 13th Jan and attended by Katie Eddington, Janine Phillips and Emma Holland. Sponsors, art categories, advertising and judges discussed.

Normalisation/Pre-Feasibility Report – Mailing from Shire received by all leaseholders. Written comments to be received by 16th May 2014. Copies of mailing can be downloaded from Shire web site or contact PBPA.

Freehold/Strata Community Forum – 22nd Jan community meeting hosted by Shire of Denmark well attended (note PBPA Hall too small). Second Community Forum to be hosted by the PBPA. Date confirmed as Saturday 19th April 6.30 – 8.30pm. Venue – to be confirmed. It was resolved to post letters to all involved parties (leaseholders, freeholders, etc) advising meeting details.

Playground – Funding secured and project approved by Shire. Council has co-allocated funds towards the project. Committee resolved to contact Lottery West for further funding for additional items. Project commencement likely May 2014.

Committee resolved to respond in writing to Kristy Bailey 26 Third Ave and Lisa Jones 26 Third Ave with an update on the playground project.

Gazette Peaceful Bay – At the Shire of Denmark Council Meeting 11 Feb 2014, following advertising and review of community comment, it was unanimously carried to inaugurate the gazettal of Peaceful Bay town site. In effect, this provides Shire Rangers improved ability to better enforce local laws such as parking, animals, etc. (REF 8.5.2 Minutes Ordinary Meeting of Council 11 Feb 2014)

Fishing Lease 654 Peaceful Bay Road – At the Shire of Denmark Council Meeting 11 Feb 2014 it was noted that the current lease, with associate conditions, should remain in effect and that requested amendments not be approved. (REF 8.5.1 2 Minutes Ordinary Meeting of Council 11 Feb 2014)

Peaceful Bay Water Supply – Audit completed. Shire budgeted maintenance on water supply successfully completed on bore, pump house, etc. Survey pickup and mapping of infrastructure throughout village complete.

Information Bay – PBPA to contact Shire Engineering requesting a site visit. Possibly increase the size of the car bay.

Committee resolved to welcome membership to Brian and Mavis Jones and to advise in writing.

8. Round Table (Other Business)

It was asked how often the town water supply tanks were cleaned and it was noted that this was done at least once per year.

It was noted that a section of 4WD track near the Gap over a wet area had become impassable due to the wooden crossing sleepers being rotten. It was resolved to write to DPaW advising of the crossing condition.

Meeting closed: 1120 hours

Next Meeting: 3rd March 2014 0900hours