



**Committee Meeting Minutes**

**Monday 4<sup>th</sup> May 2015**

**Meeting Opened:** 0910 hours

**Present:** Callum Baxter (President), Janine Phillips (Vice President), Katie Eddington (Treasurer), Emma Holland (Secretary), Committee Members: Mavis Jones, Gaye Baruffi. Councillor Roger Seeney. Invited Guests: Michael Murphy, Parks and Visitor Services and Chris Goodsell, Ranger, DPaW, Walpole. Community Member: Paul Harris.

**Apologies:** George Vick, Digby Mercer, Leanne Taylor, Hayden Jones and Councillor Kelli Gillies

**1. Confirmation of Minutes from 6<sup>th</sup> April 2015 meeting:**

**Moved** Gaye Baruffi **2<sup>nd</sup>** Mavis Jones – **Carried**

**2. Business Arising**

Michael Murphy, Parks and Visitor Services and Chris Goodsell, Ranger, DPaW, Walpole gave a presentation to Committee regarding the tracks and trails around Peaceful Bay. Maps and brochures were circulated. Committee were updated on maintenance of the tracks – rocks have been placed at bottom of wet patches and timber planks placed on sandy sections.

To avoid vehicle stranding and track damage, Michael proposed the implementation of seasonal closure of the Gap Track loop. Re-routing of this track is not an option due to the presence of significant indigenous artefacts. Committee was in favour of the seasonal closure. Appropriate signage to highlight the dangers of 4WDing and to try to curb number of call outs for vehicle rescues was discussed.

**3. Correspondence:**

**IN:**

- 9<sup>th</sup> Apr – email from David Gillbanks, Editor, Walpole Weekly RE information on the new finger jetty.
- 15<sup>th</sup> Apr – email from Claire Thompson, EA, Shire of Denmark, Minutes from Council Meeting held 14<sup>th</sup> April available on Shire website.
- 15<sup>th</sup> Apr – email from Kath Lymon, Secretary Nornalup Residents and Ratepayers Association with attached minutes from Committee Meeting held 30<sup>th</sup> March.
- 20<sup>th</sup> Apr – email from Charmain Shelly, Senior Ranger, Shire of Denmark, RE jetty signage and swimming pontoon in Peaceful Bay.
- 20<sup>th</sup> Apr – email from Tim Hill, Tha House Denmark, with invitation to participate in “The Denmark Show and Tell” Youth Community Event on 12<sup>th</sup> May.
- 21<sup>st</sup> Apr – email from Matthew O’Brien, (Lesmurdie, WA, 6076) requesting information on mobile towers at Peaceful Bay.
- 22<sup>nd</sup> – Apr –email from Diane Harwood, Denmark Weed Action Group, advising of success in obtaining funding to complete weed control in Peaceful Bay. Acceptance of invitation to attend 1<sup>st</sup> June Committee Meeting.
- 23<sup>rd</sup> Apr – email from Claire Thompson, EA, Shire of Denmark, requesting permission to use recreational areas map on Shire website.
- 29<sup>th</sup> Apr – email from Claire Thompson, EA, Shire of Denmark, Agenda for Council Meeting to be held 5<sup>th</sup> May available on shire website.
- 29<sup>th</sup> Apr – email from Michael Murphy, Parks and Visitor Services, DPaW Walpole, confirming 10am meeting time at Progress Hall on Monday 4<sup>th</sup> May.

**Out:**

- 11<sup>th</sup> Apr – email to David Gillbanks, Editor, Walpole Weekly, advising that jetty almost complete.  
 19<sup>th</sup> April – letter to Sue Gregg, Secretary Warren Art and Craft Group, advising that hired art panels were returned in same condition as received. Enclosed cheque for \$30.  
 23<sup>rd</sup> Apr – email to Claire Thompson, EA, Shire of Denmark, granting permission to use map.  
 23<sup>rd</sup> Apr – email to Gregg Harwood, Director of Community and Regulatory Services, Shire of Denmark, with attached letter RE Dog exercise areas.  
 23<sup>rd</sup> Apr – email to Matthew O'Brien (Lesmurdie, WA, 6076) addressing questions RE plans for mobile phone tower around Peaceful Bay.  
 24<sup>th</sup> Apr – email to all email subscribers – March Minutes now available on the PBPA Website

**Moved** Mavis Jones **2<sup>nd</sup>** Gaye Baruffi **- Accepted/Endorsed.**

**4. Finance Report:**

Katie Eddington presented the finance report for the period 1<sup>st</sup> April – 30<sup>th</sup> April 2015. All finances are proceeding to budget. See attached report.

**Finance Report Moved:** Katie Eddington **2<sup>nd</sup>** Janine Phillips **- Accepted/Endorsed**

**5. Maintenance Report:**

Oval – Reticulation on oval repaired and all is in good working order.

Cricket pitch – Back fill sand and levelling around cricket pitch to be completed in coming months.

Cigarette butt bin – Katie Eddington presented quote for \$585 for two butt bins (nobutts.com.au). It has been noted that two butt bins have been recently stolen (Easter period) from around the bay. Committee to discuss alternative options to control unsightly, environmentally damaging cigarette butts. Committee to follow up with Shire of Denmark.

Bollards – noted that bollards have been removed from the track connecting Rame Head Road with the Ring Road. Committee suggested that the more sturdy metal bollards be installed at either end of this track as like the bollards at the western end on Fifth Ave. Roger to follow up with Rob Whooley, Director of Infrastructure Services, Shire of Denmark.

Dune Maintenance – noted that erosion control adjacent to fishing lease has not been completed. Dunes are being undermined near the boat ramp. Emma to follow up with Donna Sampey, Sustainability Officer, Shire of Denmark.

Signs – “No Fishing Sign” removed from sign near beach toilet block over the Easter Holiday period. Committee to consider if expense of replacing is viable option.

Brush Cutters – arrived and awaiting use in the Les Carpenter Shed. Thank you Cr Kelli Gillies and Cr Roger Seeney.

**6. General Business**

Lotterywest Grant Application – Final quote for additional playground items (Gazebo, benches, bike rack) has been received. Order to be submitted this month.

Phone Box Area – Cr Roger Seeney proposed that curbing machine would be available to curb area at same time as boat trailer car park. Roger to follow up with Rob Whooley, Director of Infrastructure Services, Shire of Denmark as to other possible options.

Can Recycling – Emma spoke with Councillor Kelli Gillies, 30<sup>th</sup> April – Logistics of installing can recycling bins at rubbish tip gate on agenda of the Shire of Denmark Waste Committee.

Progress Hall New Flooring - Project progressing and new flooring to be laid in June/July. Thanks Katie.

Historical Signage Project – will submit project o Shire of Denmark for inclusion in 2015-2016 Municipal Budget.

**Motion** “Historical Signage to be mounted on rectangular profile CCA treated pine plinths around the Ring Road”

**Proposed** Callum Baxter    2<sup>nd</sup>: Gaye Baruffi.                      Vote - 6 for 0 against unanimous

Ramp Access to Beach - Cr Roger Seeney to arrange meeting on-site with Rob Whooley, Director of Infrastructure Services Shire of Denmark RE scoping ramp access to beach for people with limited mobility, eg wheelchair.

Signage for Jetty – Shire of Denmark has requested input from the PBPA for signage on the finger jetty. Committee propose “Boats Have Priority – No Diving”.

Pontoon in the Bay – Committee to reply to Shire of Denmark in favour of a seasonal swimming pontoon in the western part of Bay.

Bollards on beach – Committee resolved to request permission from Shire of Denmark to move bollards on the beach further east to provide an increase in pedestrian area. A smaller area for boat trailer beach parking will encourage the use of the new boat trailer parking area once constructed.

Municipal Budget Items - Discuss items for next municipal budget

2014 – 2015 Municipal Budget Items:

1. Ring Road Pathway - complete
2. Beach parking - enlarge
3. Boat trailer parking - establish
4. Playground – shade sails addition
5. Maintenance of wooden stairs to swimmers beach.

2015 - 2016 Municipal Budget Items Proposed

1. Beach Parking - enlarge
2. Playground shade sails - supply and install
3. Wooden stairs to swimmers beach - maintenance
4. Historical signage - supply and install

Wooden Stairs to beach – plan to widen, repair and remove sand.

Donna Sampey, Sustainability Officer, Shire of Denmark. On 30<sup>th</sup> April Emma extended a verbal Invitation to Donna to attend a PBPA Committee Meeting. Committee to send a formal invite to Donna to attend a meeting in coming months.

Dog Exercise areas – Committee awaiting updated public information on Shire Website resolution from Shire as to Dog Exercise areas.

Warren Art Group Art Hanging boards – remaining balance of \$30 paid.

Winter/Mid Year Newsletter – items to include: fishing, DPaW track information, safe 4WDing, subscriptions and option to change to paperless.

## **7. Other Business**

Speeding vehicles noted on Rame Head Road – 40 kmh speed sign requested. Councillor Roger Seeney to discuss with Rob Whooley, Director of Infrastructure Services Shire of Denmark.

Historical Pictorial of Peaceful Bay – keep on agenda

Draft Policy McLean Park Overflow and Emergency Evacuation, Accommodation Management Plan - available for viewing on the Shire Website in the April 14 Minutes. [www.denmark.wa.gov.au](http://www.denmark.wa.gov.au)

Draft Caravanning or Camping on Privately Held Land Policy – available for viewing and comment on the Shire of Denmark Website in the April 14<sup>th</sup> Minutes: [www.denmark.wa.gov.au](http://www.denmark.wa.gov.au)

**Meeting closed:** 1215 hours

**Next Meeting:** Monday 1<sup>st</sup> June 9am