



Committee Meeting Minutes
Monday 3rd November 2014

Meeting Opened: 0910 hours

Present: Callum Baxter (President), Ailcie McKenney (Treasurer), Emma Holland (Secretary), Committee Members: Jim Burkett, George Vick, Mavis Jones, Amber Ward, Gaye Baruffi, Cr Roger Seeney.

Apologies: Katie Eddington, Leanne Taylor, Janine Phillips

1. Confirmation of Minutes from 6th October 2014 meeting:

Moved George Vick **2nd** Mavis Jones – **Carried**

2. Business Arising

No Business arising recorded

3. Correspondence:

IN:

2nd Oct - email from Claire Thompson, Executive Assistant, Shire of Denmark, Invitation for President Callum Baxter to attend informal meeting and lunch hosted by the Great Southern Development Commission 5th November

7th Oct – email from Linda Beard, Chairperson, Walpole and Districts Local Drug Action Group, RE requesting letter of support from the PBPA for the Think Smart Grog Stop over the New Year Period.

10th Oct – email from Paul Harris (Fourth Ave Peaceful Bay) with request for update on the Freehold/Strata submissions.

10th Oct – email from Jason Young, Finance Officer Rates, Rating Services, Shire of Denmark, with 3 attachments RE Ministerial Exemption from Local Government rating Charges for Site 300 First Ave.

10th Oct - email from Jason Young, Finance Officer Rates, Rating Services, Shire of Denmark, with 3 attachments RE Ministerial Exemption from Local Government rating Charges for Site 302 West Ave.

15th Oct – email from Denmark Bulletin with attached invoice for Dreams of the Bay Adverts (2)

17th Oct – email from Claire Thompson, Executive Assistant, Shire of Denmark, with attached letter from Dale Stewart CEO RE Councils draft Community Engagement Framework and Policy.

17th Oct – email from Dale Stewart, CEO Shire of Denmark, RE request for information on the quality and future use of old playground signs

20th Oct – letter from Dale Stewart, CEO, Shire of Denmark, RE Peaceful Bay Normalisation – Pre-Feasibility Report.

21st Oct – email from Robert Ohle, principal Environmental Health Officer, Shire of Denmark, advising on Pest Management Technicians Licence

21st Oct – email from Dale Stewart, CEO, Shire of Denmark, acknowledging that Leaseholders have “written consent” to in relation to clause 11.01 of the 2010 Lease.

22nd Oct – email from Dale Stewart, CEO Shire of Denmark, acknowledging receipt of letter RE operation of Itinerant Food Van operation in Peaceful Bay.

IN:

- 24th Oct – email from Claire Thompson, Executive Assistant Shire of Denmark, with attached invitation to the Thank A Volunteer Day Function to be held on 10th December at the Country Club.
- 24th Oct – email from Philip Powell, Secretary Nornalup Residents and Ratepayers Association, with attached minutes from 13th Oct meeting.
- 30th Oct – email from Kim Dolzadelli, Director of Finance and Administration, Shire of Denmark, with an invitation to comment on the Draft Amended Community Financial Assistance program, Policy, Current Policy and Draft Amended Policy.
- 31st Oct – email from Dallas Parkes, Financial Administrator, Community Resource Centre Walpole, with attached invoice for advert in Walpole Weekly for the Dreams of the Bay Art Exhibition.

Out:

- 6th Oct – email to Jacquie Thompson, General Manager Grants and Community Development, Lotterywest, RE Lotterywest Conditions of Grant
- 7th Oct – email to Patricia Gill, Denmark Bulletin, with 3 attachments, PBPA Preliminary Review of Freehold/Strata Submissions, submission from State Heritage Office, Submission from Department of Planning
- 7th Oct – email to Cn Roger Seeney, advising of PBPA Preliminary Review of Freehold/Strata Submissions
- 9th Oct – letter to Linda Beard, Chairperson, Walpole and Districts Local Drug Action Group, supporting the actions and efforts of the Think Smart Grog Stop over the New Year Period.
- 9th Oct – email to Cr Roger Seeney, RE proposed mobile phone tower locations
- 13th Oct – email to Paul Harris, with attached freehold/strata findings from the PBPA
- 14th Oct – email to Denmark Bulletin, requesting the placement of an advert for the Dreams of the Bay Art Exhibition
- 16th Oct – email to Councillor Kelli Gillies, thanking her for accepting our offer to be the MC at the Dreams of the Bay Art Exhibition
- 17th Oct – email to Jason Young Finance Officer Rates, Rating Services, Shire of Denmark, with attached completed form RE Ministerial Exemption from Local Government Rating Charge for Site 300
- 17th Oct - email to Jason Young Finance Officer Rates, Rating Services, Shire of Denmark, with attached completed form RE Ministerial Exemption from Local Government Rating Charge for Site 302
- 21st Oct – email to Dale Stewart, CEO Shire of Denmark, requesting clarification of letter dated 20th Oct RE Peaceful Bay Normalisation – Pre Feasibility Report.
- 22nd Oct – email to Dale Stewart CEO Shire of Denmark, with attached letter RE Invitation For Expression of Interest and Community regarding Mobile Food Van Opportunities on Council Land.
- 27th Oct – email to Gregg Harwood RE wedding on Peaceful Bay oval. Request for information on procedures to follow.
- 30th Oct – email to Linda Beard, Communications Administrator, Walpole Weekly, RE request for Dreams of the Bay Art Exhibition Advert to be placed in the Walpole Weekly.
- 30th Oct – email to Shannon Hampton, Reporter, Albany Advertiser, requesting help in the form of a news article to promote the Dreams of the Bay Art Exhibition.
- 30th Oct – email to Melissa Boughey, Artist, acknowledging acceptance to be a judge for the Dreams of the Bay Art Exhibition and offering for her to exhibit her own work.
- 30th Oct - email to Andrew Carter, Artist, acknowledging acceptance to be a judge for the Dreams of the Bay Art Exhibition and offering for him to exhibit his own work.
- 30th Oct - email to Des Brennan, Artist, acknowledging acceptance to be a judge for the Dreams of the Bay Art Exhibition and offering for him to exhibit his own work.
- 31st Oct – email to Teresa Smith, Grants Manager, Lotterywest, with advice requested for progressing grant application

Moved

Gaye Baruffi

2nd

George Vick

- Accepted/Endorsed.

4. Finance Report:

No report presented as Bendigo Bank in security lock down prior Friday - bank statements not received. Surplus cash to be placed in a high interest deposit.

Moved: Ailcie McKenney 2nd Mavis Jones - **Accepted/Endorsed.**

5. Maintenance Report:

“No Fishing” signs for main swimming beach - Jeremy/Callum to install signs.

Personal Protection Equipment (PPE) - helmet and worksafe quad bike brochure supplied to Jeremy

Bollard adjacent to dump point at beach car park – Jeremy to repair.

Men’s toilet in the Progress Association Hall - repaired.

6. General Business

Jo Walker from the Peaceful Bay RSL Sub Branch invites all seniors to a Christmas lunch to be held on 12th November at the Denmark Civic Centre. Please contact Jo for further details and to arrange travel to the event on the Peaceful Bay Bus ph: 9840 8007.

Wedding on oval 13th March 2015 – Awaiting advice from Gregg Harwood, Director of Community and Regulatory Services, Shire of Denmark as to regulations and protocols that PBPA are to adhere to. Committee to resolved to contact Gregg Harwood again.

Letter from Dale Stewart CEO Shire of Denmark dated 20th October RE “Peaceful Bay Normalisation – Pre-Feasibility Report” discussed. Item at Point 5 “lessees may let their holiday cottages to other persons” was discussed and committee resolved not to proceed with following up required. Amber Ward read all the submissions to the Shire and concluded that although only one quarter of respondents wanted to transfer to freehold – it was clear that many more leaseholders wished to transfer to freehold if the costs were reviewed.

Dreams of the Bay Art Exhibition – advertised in the Denmark Bulletin and Walpole Weekly.

Playground - all new equipment operational. Oval to be top dressed in coming weeks. Reticulation reinstalled around playground area. Fencing the playground discussed and committee resolved to revisit following the summer holiday period.

Lotterywest Grant Application – in assessment phase.

Aluminium cans – to be delivered to “Ag Scrap” in Albany for recycling.

PBPA Constitution Amendments – No amendments flagged for AGM at this stage.

Donut Machine – Katie to follow up with possibility to use machine at Family Fun Day.

Peaceful Bay Flyer – Possibly amendments to flyer include clearer dog exercise area on beach. Callum and Emma to follow up.

Information Board – Possible content for rear side of board could include Mundabiddi track and Progress Association.

Silver Chain Services – Cn Roger Seeney reported that funding secured for the Silver Chain Services from Shire of Denmark.

Finger Jetty/Boat Parking and Access Ramp – Committee discussed provision for access to the swimming beach by persons with limited mobility/ wheel chairs. Cr Seeney to speak with Rob Whooley Diector of Engineering, Shire of Denmark for further information.

Doctor's Surgery – Signage on surgery door at Hall on 1st Ave - Emma to follow up.

Fun Day – PBPA to send letter to Shire of Denmark requesting a donation for the Fun Day Raffle.

Floor covering in the Progress Association Hall – Katie Eddington to obtain quotes for installation of new lino.

Summer Newsletter – Items to include – Dates for AGM, Christmas Party, Family Fun Day, Markets. Emma to contact Fire Brigade, Sea Rescue and RSL. Include subscription notice (1st October – 30th September)

7. Round Table (Other Business)

The Peaceful Bay Progress Association is saddened to hear of the passing of Hans Herkner, Fifth Avenue. Committee and community send their condolences to his family, especially wife Darelle.

Whale carcass washed up on rocks at Groper Bay – Jim Burkett noted that sharks will continue to be attracted to the carcass for up to 6 months and this poses a threat to swimmers over the busy summer holiday period. Committee to send letter to Shire, Fisheries and DPAW requesting that the carcass be removed.

Drains between 4th and 5th Avenues need clearing – Committee to request that the Walpole Work crew hand clear drains before Christmas.

Meeting closed: 1110 hours

Next Meeting: 1st December at 0900 hours