



**Committee Meeting Agenda**  
**Monday 6<sup>th</sup> October 2014**

**Meeting Opened:** 0905 hours

**Present:** Callum Baxter (President), Janine Phillips (Vice President), Ailcie McKenney (Treasurer), Emma Holland (Secretary), Committee Members, Mavis Jones, Katie Eddington, Amber Ward, Leanne Taylor, Gaye Baruffi, George Vick

**Apologies:** Jim Burkett, Cr Roger Seeney

**1. Confirmation of Minutes from 1<sup>st</sup> September 2014 meeting:**

**Moved** George Vick **2<sup>nd</sup>** Gaye Baruffi – **Carried**

**2. Business Arising**

Itinerant Food Van – After discussion, the Committee resolved that an itinerant food van in operation at Peaceful Bay would not be in the best interest of Peaceful Bay and the existing Peaceful Bay store. Committee resolved to write to the Shire seeking ongoing support for permanent long term businesses, including the Peaceful Bay Store. Submissions to Shire to be received by 4pm Wednesday 22<sup>nd</sup> October.

**3. Correspondence:**

**IN:**

- 29<sup>th</sup> Aug – letter from Dale Stewart CEO, Shire of Denmark with attached countersigned Lease Document for Sites 300 and 302 on Deposited Plan 220017.
- 5<sup>th</sup> Sep – email from Heather Bateman, Administrator, Plantagenet Community Financial Services, Bendigo Bank, Mount Barker, with advice on applying for sponsorship for the Dreams of the Bay Art Exhibition and attached sponsorship application form.
- 8<sup>th</sup> Sep – email from Claire Thompson, Executive Assistant, Shire of Denmark, acknowledging that no due date was included in the letter for the Offer to Amend Clause 14.02. She advised that returned forms will be sent in batches for the Minister's approval. Further correspondence will include a date.
- 12<sup>th</sup> Sep – letter from Kim Dolzadelli, Director of Finance and Administration, Shire of Denmark, RE Municipal Budget 2014/2015 adopted by Council 29<sup>th</sup> July 2014.
- 16<sup>th</sup> Sep - letter from Lottery West RE conditions for grant.
- 21<sup>st</sup> Sep – email from Paul Harris (Fourth Ave Peaceful Bay ) with praise for location of new playground
- 25<sup>th</sup> Sep – email from Gregg Harwood, Director of Community and Regulatory Services, Shire of Denmark, advising of VacSwim lessons to be held at Peaceful Bay during December 2014 and January 2015. Attached letter from Les Lazarakis, Manager Swimming and Water Safety requesting Shire support in promoting Vac Swim.
- 3<sup>rd</sup> Oct - letter from Ian Douglas (Fourth Ave Peaceful Bay), requesting PBPA start a conversation about getting better mobile coverage at Peaceful Bay.

**Out:**

- 1<sup>st</sup> Sep – email to Walpole Weekly with request for an advert placement in their newspaper for the Dreams of the Bay Art Exhibition.
- 2<sup>nd</sup> Sep – email to Melissa Bowey, Moombaki Wines, Kentdale, thanking for her offer to judge the Dreams of the Bay Art Exhibition. Entry forms and flyer for the event attached.
- 2<sup>nd</sup> Sep – email to Andrew Carter, Panorama Road Denmark, thanking for his offer to judge the Dreams of the Bay Art Exhibition. Entry forms and flyer for the event attached.
- 2<sup>nd</sup> Sep – email campaign to entire list with details of the upcoming Dreams of the Bay Art Exhibition
- 6<sup>th</sup> Sep – email to Heather Bateman, Plantagenet Community Financial Services, Bendigo Bank, Mount Barker, thanking her for information and advice on sponsorship for the Dreams of the Bay Art Exhibition.
- 7<sup>th</sup> Sep – letter to Heather Bateman, Plantagenet Community Financial Services, Bendigo Bank, Mount Barker with attached completed Community Sponsorship Application Form 2015 – requesting \$300 for the Dreams of the Bay Art Exhibition.
- 19<sup>th</sup> Sep – email to Paul Harris (Fourth Ave Peaceful Bay) advising that the PBPA will make a statement on the freehold/strata submissions received by the Association shortly after the next committee meeting to be held on 5<sup>th</sup> October.
- 21<sup>st</sup> Sep – email to Virginia Brennan (Bow Bridge) with attached entry form and flyer for the Dreams of the Bay Art Exhibition
- 30<sup>th</sup> Sep – email to Gregg Harwood, Director of Community and Regulatory Services, Shire of Denmark, advising of proposed wedding on oval and requesting advice on procedures and regulations.
- 30<sup>th</sup> Sep – email to Gregg Harwood, Director of Community and Regulatory Services, Shire of Denmark, requesting advice on certification for Jeremy Newman RE use of Herbicides.

**Moved** Katie Eddington **2<sup>nd</sup>** Gaye Baruffi **- Accepted/Endorsed.**

**4. Finance Report:**

GST Registration – After discussion, the committee resolved not to pursuing GST registration as the benefits were not significant.

Ailcie McKenney presented the finance report.

**Moved:** Ailcie McKenney **2<sup>nd</sup>** Mavis Jones **- Accepted/Endorsed.**

**5. Maintenance Report:**

“No Fishing” signs main swimming beach – two signs made and to be installed – Callum to follow up. PBPA Committee noted that enforcement was difficult.

Personal Protection Equipment (PPE) for Jeremy – helmet for quad bike to be supplied – Callum to follow up.

Bollard adjacent to dump point at beach car park needs re-securing – Jeremy to follow up.

Men’s toilet in the Progress Association Hall leaking – Committee to follow up.

Playground – Jeremy to tighten bolts on slide and check and secure swings.

**6. General Business**

Wedding on oval 13<sup>th</sup> March 2015 – Hannah Watkin, future daughter inlaw of Sally Robinson (Kojonup, Rame Head Road, Peaceful Bay) advised that total number of guests to attend wedding is approximately 180. Gregg Harwood, Director of Community and Regulatory Services, Shire of Denmark has been informed and PBPA has requested regulations and protocols that PBPA are to adhere to.

Lease Amendment – leaseholders to submit signed amendment form to Shire of Denmark. Reminder to be placed on website.

Freehold / Strata update –Committee members Callum Baxter, Emma Holland, Jim Burkett, Leanne Taylor, Gaye Baruffi and George Vick met on 10<sup>th</sup> September to review Freehold/Strata submissions that had been received by the PBPA. A summary of findings is presented in 'Preliminary Review of Freehold/Strata Submissions' (see Attachment 1).

**Motion** “ That the Peaceful Bay Progress Committee approve the Preliminary Review of Freehold/Strata Submissions with agreed amendments.

Proposed Callum Baxter 2<sup>nd</sup> George Vick (For 8 / Against 2 Carried)

Municipal Budget – Shire of Denmark Municipal Budget approved for 2014 – 2015 period. Peaceful Bay received significant funding totally over \$750,000 - comprising, \$624,240 Finger Jetty and Boat Trailer Parking, \$80,000 Complete Ring Road Dual Use Pathway, \$26,000 Water Supply Monitoring and Maintenance, \$19,551 PBPA Maintenance, \$2,000 Information Board Completion, \$2,000 PBPA Hall Maintenance and \$1,500 Dreams of the Bay Art Exhibition Contribution. Many thanks to the officers and councillors at the Shire of Denmark and the Committee of PBPA in securing this significant level of funding.

Dreams of the Bay Art Exhibition – The exhibition organisation is coming along nicely. Promotion of the event is in full swing. Entry forms can be downloaded from the PBPA website. Entry forms must be received by 2<sup>nd</sup> January 2015. The Art Kits prepared by Leanne and Gaye have been selling well and it was resolved to reserve the sale of kits to artists who wish to exhibit only.

Playground - All playground equipment has been installed and is fully operational. Reticulation has been modified and includes a new controller box. The old playground and fence has been removed and site rehabilitated with local native plant species as per the approved plan. Post October school holidays concrete cricket pitch to be poured, oval top dressed and fertilised. Need to inspect and review historical signage which has been retained. It has been noted that a rubbish bin is required – committee to investigate. Discussion regarding dogs on the oval REF Local Council LawsDog Act 1976 and Dog Act 1976 Dogs - dogs must be supervised and kept on a leash at all times.

Lotterywest Grant Application – Grant lodged and receipt received. Awaiting response.

**Motion** “That the PBPA authorise the President to execute the Lotterywest 'Conditions of Grant' form.”

Proposed Callum Baxter 2<sup>nd</sup> Amber Ward (For 10 / Against 0 Carried)

Aluminium cans – PBPA has 16 wool bales of aluminium cans at the PBay tip. Plus additional 20 (approx) at PBay tip held by tip management group. Callum and Leanne to transfer the cans/bales to Albany recycling centre.

PBPA Constitution Amendments – Committee Members to give thought to any possible amendments. E.g. electronic banking

Donut Machine – availability for Fun Day – Katie to follow up.

Signs – Committee discussed the need for signs around the Bay- swimming beach, oval playground boat launch. Discussed the possibility of pine posts around the village being routed with lettering. Trial to be arranged and reviewed.

Peaceful Bay Holiday Flyer – Emma and Callum to review flyer.

Ranger – Shire Ranger currently visits Peaceful Bay at least once per week. Callum to contact Ranger regarding summer holiday presence.

Information Board – concrete plinth poured. Possible content for rear side of board discussed and includes DPaw Biblumum Track Map, Information on local animals, Progress Association details.

## **7. Round Table (Other Business)**

Janine Phillips attended the Shire of Denmark Ward Meeting held on 17 Sept 2014 at Tingle Dale Hall and provided a summary of matters discussed. There is an apparent lack of funding available for the Silver Chain Services out of Walpole - PBPA Committee resolved to investigate further and provide a supporting letter if required. Tingle Dale Road has been listed as a "Significant Road" by the Great Southern Development Commission. Infrastructure works for Peaceful Bay (Ring Road Dual Use Path and Finger Jetty) to commence in the coming months.

Finger Jetty/Boat Parking and Access Ramp – Committee discussed the proposed project and resolved to bring to the Shire's attention the need to make provision for disabled access in the plan.

Doctor's Surgery – PBPA to erect a sign on the surgery door with contact details and operational times.

Fun Day – PBPA to send letter to Shire of Denmark requesting a donation for the Fun Day Raffle.

Floor covering in the Progress Association Hall – Katie Eddington to obtain quotes for installation of new floor covering.

East Avenue – PBPA to send letter to Shire of Denmark requesting East Avenue pot holes be repaired.

Katie Eddington - apologies for November Committee Meeting.

**Meeting closed:** 1135 hours

**Next Meeting:** 3 November 2014 at 0900 hours

ATTACHMENT 1

Preliminary Review of Freehold/Strata Submissions



6th October 2014

### **Preliminary Review of Freehold/Strata Submissions**

Written submissions were requested by the Shire of Denmark RE Freehold/Strata Proposal for Leasehold Lots at Peaceful Bay. Copies of submissions received by the PBPA were reviewed by the Committee.

Following a review of submissions received by the PBPA five main findings were made as follows;

- 1) Costs of proceeding with Freehold under the current proposal are prohibitive for many Leaseholders.
- 2) Leaseholders wish to remain leasehold to retain the character and uniqueness of Peaceful Bay.
- 3) The current Freehold/Strata proposal favours the Shire of Denmark planning at the expense of Leaseholders.
- 4) Staying leasehold, the Peaceful Bay community recognise the need to consider alternative sewerage treatment methods to reduce risks.
- 5) Those who supported the current Freehold/Strata proposal enjoyed the security of tenure but requested some form of payment plan / assistance with finance.

Overall, in relation to proceeding with the Freehold/Strata proposal, the leasehold community at Peaceful Bay decided 74% NO and 26% YES (noting that the allocation of a YES or NO to many submissions was a subjective decision).

Callum Baxter  
Peaceful Bay Progress Association - President