



Committee Meeting Minutes

Monday 1st September 2014

Subject to confirmation

Meeting Opened: 0900 hours

Present: Callum Baxter (President), Ailcie McKenney (Treasurer), Emma Holland (Secretary), Katie Eddington, Leanne Taylor, Gaye Baruffi and George Vick. Community member Hayden Jones.

Apologies: Mavis Jones, Janine Phillips, Jim Burkett, Amber Ward

1. Confirmation of Minutes from 4th August 2014 meeting:

Moved Katie Eddington **2nd** Gaye Baruffi **– Carried**

2. Business Arising

No business arising.

3. Correspondence:

In:

- 7th Aug – email from Natalie Rule, Store Manager BankWest Denmark, advising on application process for sponsorship for Dreams of the Bay Art Exhibition.
- 7th Aug – email from Phillip Powell, Secretary Nornalup Residents and Ratepayers Association with attached minutes from July 21 NRRA meeting.
- 8th Aug – email from Robert Cardone, Bank Manager NAB Denmark, advising that our request for sponsorship for the Dreams of the Bay Art Exhibition was unsuccessful.
- 8th Aug – email from Peter Ryan requesting Peaceful Bay number plate.
- 12th Aug – letter from Jason Young, Rates Clerk Shire of Denmark, RE mailing labels for the ratepayers and electors of Peaceful Bay and advising that PBPA recognise Shire's support after waiving the \$98.32 associated fee.
- 12th Aug – email from Patricia Roux, AO Denmark Arts, advising that the Dreams of the Bay Art Exhibition will be promoted in the Denmark Arts E Bulletin.
- 12th Aug – email from Vivienne Robertson Artistic Director, Denmark Arts, RE promotion of Dreams of the Bay Art Exhibition.
- 12th Aug - email from Annette Harbron, DPS Shire of Denmark, with Minutes of Municipal Heritage Inventory Committee meeting 24 June 2014.
- 13th Aug – email from Claire Thompson, EA, Shire of Denmark, with attached flyer re Kent/Nornalup Ward Meeting to be held 17th September 2014 at Tingle Dale Hall 6pm. Invitation for all to attend and request for the PBPA to help promote event.
- 14th Aug – email from Dale Stewart CEO, Shire of Denmark acknowledging acceptance of Lotterywest grant application.
- 15th Aug – email from Claire Thompson EA Shire of Denmark, with link to Council Agenda RE Itinerant and Static Vendor (Drift Van) – item of possible interest.
- 21st Aug – copy of letter posted to all Leaseholders RE variation to Lease Clause 14.02.
- 21st Aug – email from Claire Thompson EA Shire of Denmark, RE variation to Lease Clause 14.02, acknowledging that a letter and three copies of a variation of Lease of Crown Land form was posted to all Leaseholders.

3. Correspondence

IN:

- 26th Aug – email from Lotterywest with attached Receipt of Application.
- 26th Aug – email from Patricia Roux AO Denmark Arts, acknowledging receipt of attached file and advising that Dreams of the Bay Art Exhibition will be promoted in next E Bulletin.
- 27th Aug – email from Paul Harris (Fourth Ave Peaceful Bay) with inquiry RE results from Normalisation Submissions.

Out:

- 6th Aug – letter to Claire Thompson EA Shire of Denmark and three signed copies of Lease document for Lots 300 and 302
- 7th Aug – email to Molly Smith with response to inquiry RE asking for PBPA to request another 21 year lease extension. Advised that PBPA are awaiting results of submissions before taking any action.
- 7th Aug – letter to Robert Cardone, Bank Manager NAB Denmark, with request for sponsorship for the Dreams of the Bay Art Exhibition.
- 7th Aug – letter to Natalie Rule, Store Manager, Bank West Denmark, with request for sponsorship for the Dreams of the Bay Art Exhibition.
- 8th Aug – letter to Rane Wilson, Bank Manager, Westpac Denmark, with request for sponsorship for the Dreams of the Bay Art Exhibition.
- 8th Aug – email to Peter Ryan RE number plates - advised to contact Ailcie McKenney
- 11th Aug – email to Patricia Roux AO Denmark Arts, requesting that the Dreams of the Bay Art Exhibition be promoted via the Denmark Arts E Bulletin.
- 14th Aug – email to Claire Thompson EA, Shire of Denmark, acknowledging that PBPA would assist in promoting Kent/Nornalup Ward Meeting.
- 14th Aug – email to Dale Stewart CEO Shire of Denmark, acknowledging Officer and Council support for Lotterywest grant application.
- 21st Aug – email to Claire Thompson EA Shire of Denmark RE Offer to amend lease clause 14.02, request for update.

Moved

2nd

- Accepted/Endorsed.

4. Finance Report:

GST Registration - is it worth PBPA registering for GST? Committee to contact appointed auditor for advice.

Moved:

Ailcie McKenney

2nd

George Vick **- Accepted/Endorsed.**

5. Maintenance Report:

Closing spring on gate to oval repaired but will require an upgrade prior to summer.

“No Fishing” signs main swimming beach – will install “No Fishing” sign at swimming beach. Additional “No Fishing “ sign to be arranged.

Walk/cycle path between Ring Road and Rame Head Road - surface deteriorating but should last till mid next year before resurfacing required. Will evaluate again early next year.

Personal Protection Equipment (PPE) - committee to follow up with suppling a helmet for Jeremy Newman while using the quad bike. Committee to contact Gregg Harwood, Director of Community & Regulatory

Services Shire of Denmark regarding a chemical handling course for Jeremy. Look into the possibility of completing at Albany TAFE.

Bollard adjacent to dump point at beach car park needs re-securing – Jeremy to follow up.

Peaceful Bay Road – recently installed culverts have subsided and dips in the road have appeared. Committee resolved to complete a Shire Works Request. (Note : Work to repair road was completed in days following Committee meeting).

Men's toilet in the Progress Association Hall leaking – Committee to follow up.

6. General Business

Wedding on oval 13th March 2015 - Sally Robinson (Kojonup, Rame Head Road, Robbos Rest, Peaceful Bay) called 11th August to make booking for her son's wedding. Sally offered donation to PBPA and also to fertilise oval. Will BYO power and extra toilet. Committee discussed and Emma will contact Sally for an estimate for numbers. Contact Gregg Harwood Director of Community & Regulatory Services Shire of Denmark, to enquire about statutory regulations. Janine Phillips PBPA requested function is 'no glass'.

Mid Year Newsletter – posted to Leaseholders on Thursday 14th August - thanks to all who assisted.

Lease Amendment - leaseholders who accepted the offer to amend their lease clause 14.02 (cottage ownership) will have recently received in the post from the Shire of Denmark 'Variation of Lease of Crown Land' forms to sign and return. Committee to follow up with Claire Thompson EA Shire of Denmark, requesting deadline date for return of forms.

Freehold / Strata update - Committee to formally review submissions to PBPA 10 Sept at 10am. Will finalise preliminary statement from PBPA.

Dreams of the Bay Art Exhibition – Sub Committee last met on 4th August. Katie provided update on planning progress. Not successful in securing donations from banks NAB, Westpac and Bank West. Sub Committee to follow up with asking for donation from Bendigo Bank. Entry forms, when finalised, will be available to download from the PBPA website. Prizes for Dreams of the Bay raffle are being collected.

Playground - gazebo from old playground repaired and relocated, soft fall area installed, fencing restored adjacent to new play area and cricket pitch fence installed. Play equipment being erected and reticulation being modified. Works progressing well and many thanks to the Walpole Work Crew for their time spent so far on this project.

Bevans Lease – Rubbish on beach checked several times during August and not found to be a problem.

Lotterywest Grant Application – Grant submitted, receipt of application received.

Aluminium cans – Committee to investigate number of cans stored for recycling and seek transport options to redeem for cash. Leanne Taylor made offer to assist with transport of cans.

PBPA Constitution Amendments – Committee Members to give thought to any possible amendments.

Donut Machine – Katie Eddington reported the Peaceful Bay Volunteer Fire Brigade (PBVFB) had recently purchased a new donut machine. Committee to follow up on possibility of hiring/borrowing machine or asking PBVFB if they would like to run it on the Family Fun Day.

Itinerant Food Van – Committee to review Shire of Denmark Council agenda item before next Committee meeting.

7. Round Table (Other Business)

Signs – To assist visitors, the Committee discussed the prospect of new signs directing public to facilities at Peaceful Bay eg boat ramp, beach, playground, oval, fire station, etc. The Committee resolved to investigate the design, purchase and location to be sited in village.

Peaceful Bay Flyer – Committee to investigate the possibility of updating summer flyer. Flyer may be included with Summer Newsletter.

Ranger – Committee to contact Gregg Harwood, Director of Community & Regulatory Services Shire of Denmark, requesting intentions for Ranger visits over summer period.

Information Board – Concrete to be poured around base of Information Board in coming weeks. Councillor Roger Seeney, requested input from PBPA as to content to be included on reverse side of Information Board. Committee to follow up.

Meeting closed: 1100 hours

Next Meeting: 6th October 2014 at 0900 hours