



Shire of Denmark

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Property Addressing in Peaceful Bay

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What is property numbering?

All land parcels are legally described on a Certificate of Title with a lot number and plan number. Lot numbers are allocated on the plan on which they are described. A plan may only describe a portion of a road, or more than one road. The lots are rarely numbered consecutively along a road.

Property numbering allocates consecutive numbers along a road from a fixed starting point. The fixed starting point is generally from the start of the road, at its most often accessed intersection (such as a highway or major arterial road). In rare cases, the fixed starting point may be along an unmade road reserve, where it is known that the road will be extended, or the road exists as a track for emergency purposes.

Why was property numbering introduced in Peaceful Bay?

The Shire of Denmark is committed to ensuring that all properties in its district are capable of being accurately located. This is vitally important during an emergency, when St John Ambulance, your local fire brigade, the State Emergency Service, and/or the WA Police need to respond quickly.

The importance of providing consecutive numbering was emphasised in the Peaceful Bay Progress Association Inc's "President's Report 2013", which mentions an incident on New Year's Eve 2012 where the WA Police were unable to locate a reported heart attack victim, due to the non-consecutive numbering displayed at the entrance to each holiday cottage.

The Peaceful Bay Progress Association Inc supported the renumbering of Peaceful Bay through the passing of a motion at its January 2013 Committee Meeting.

**YOUR LIFE, OR THE LIVES OF YOUR FAMILY, FRIENDS AND NEIGHBOURS,
MAY DEPEND ON YOUR USAGE OF A PROPERTY NUMBER**

Is property numbering in Peaceful Bay the same as that used throughout the Shire of Denmark?

Since the early 2000's, the Shire of Denmark has worked closely with Landgate, Australia Post and emergency services organisations, to progressively number its district in accordance with national standards for addressing. The current standard is the Australian/New Zealand Standard AS/NZS 4819:2011 "Rural and Urban Addressing". All local government authorities in Australia and New Zealand are advised to follow these standards to ensure uniformity of addressing across the two countries. The Shire of Denmark will continue to review property addressing to ensure compliance with that standard, which enables the precise location of a property, especially in an emergency.

I live in Denmark, so why is my locality not Denmark?

In conjunction with the introduction of the property addressing system last decade, the Shire of Denmark divided the district into seventeen localities, including Peaceful Bay.

Your property locality forms part of your property address. Australia Post currently delivers to wrongly addressed properties in the Shire of Denmark; however, Australia Post reserves the right to return-to-sender any mail that does not have the correct locality in the mailing address. You are therefore advised to ensure that all your correspondents use your correct locality. If your rate notice has the incorrect locality in the mailing address, then please notify the Shire of Denmark.

How is a property number allocated?

All entrances to a land parcel are allocated a number. Where the entrance is located on the left hand side of the road, when travelling from the fixed starting point, an odd number is allocated. For the right hand side of the road, even numbers are allocated.

In rural locations, entrances are measured from the fixed starting point, in metres, and then divided by ten to arrive at the property number. Examples are shown later in these FAQ's.

In urban locations, numbering is based on an average property frontage of twenty metres. Where property frontages are more than twenty metres long, then the next entrance may be more than two numbers from the preceding property. Examples are shown later in these FAQ's.

If a land parcel borders more than one road, or has a wide road frontage, then additional numbers may be reserved for future entrances.

What is the fixed starting point for roads in Peaceful Bay?

The fixed starting point of each road in Peaceful Bay, for allocating property numbers, is as follows:

Road Name	Fixed Starting Point
Banksia Road	Williams Road
Bay Court	Rame Head Road
Central Avenue	First Avenue
East Avenue	Peaceful Bay Road/Old Peaceful Bay Road intersection
Ficifolia Road	Peaceful Bay Road
Fifth Avenue	Peaceful Bay Road
First Avenue	Peaceful Bay Road
Fourth Avenue	Peaceful Bay Road (reserving numbers for any future road [not proposed])
Old Peaceful Bay Road	Peaceful Bay Road, northern intersection
Peaceful Bay Road	South Coast Highway
Peppermint Way	Rame Head Road
Rame Head Road	Peaceful Bay Road
Second Avenue	West Avenue
Third Avenue	West Avenue
Williams Road	Rame Head Road

How is a rural property address determined?

The following examples provide the method of determining a property address located in a rural area:

1. If the access to a property is located on Ficifolia Road, 2.61km from the intersection (X) of Ficifolia Road and Peaceful Bay Road, then the street name will be Ficifolia Road, in the locality of Peaceful Bay, and the street number will be calculated as follows:

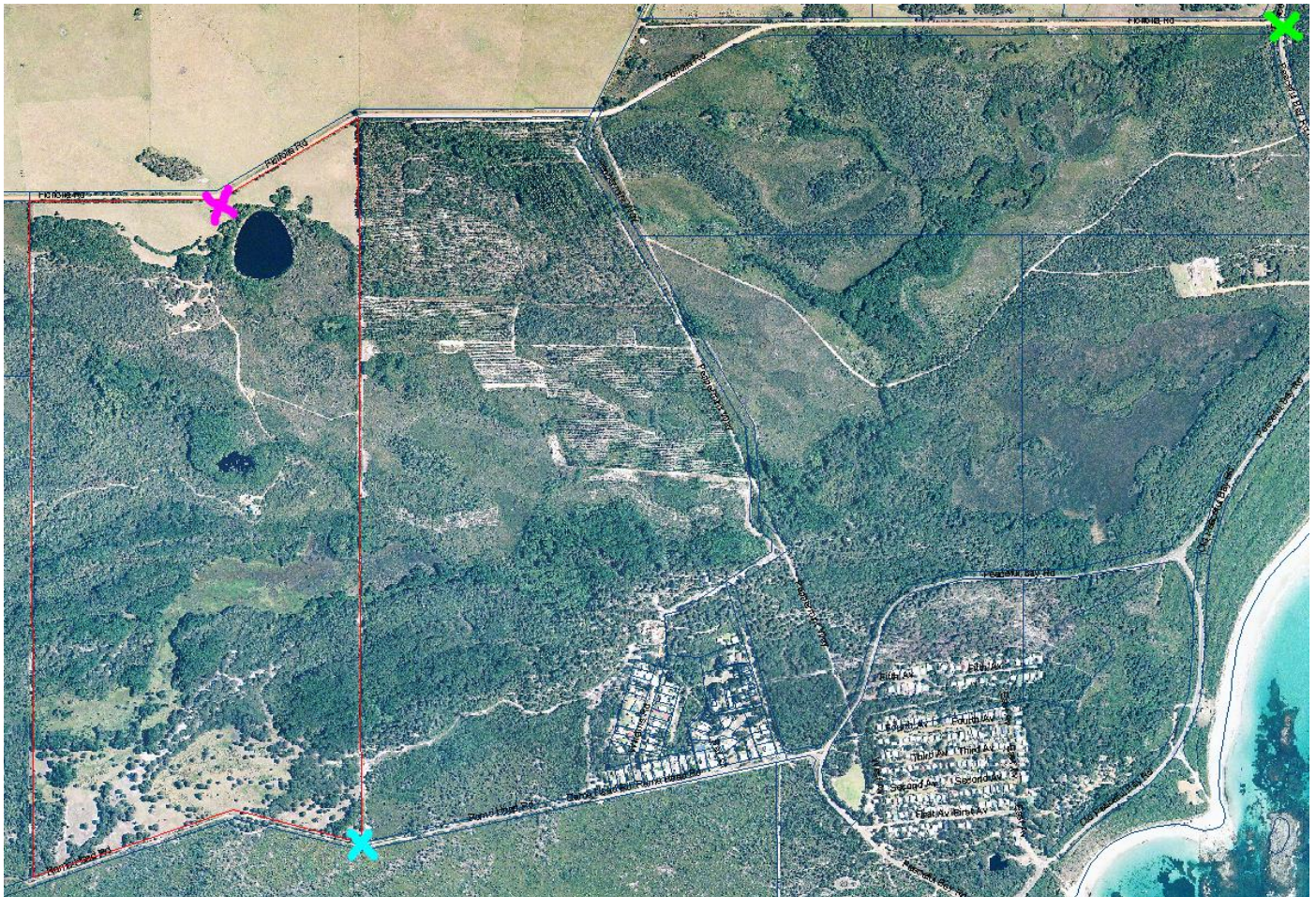
$$2.61\text{km} = 2,610\text{metres}$$

$$2,610\text{m} / 10 = 261$$

The access is located on the left hand side of the road (X), travelling from Peaceful Bay Road; therefore, the access is allocated an odd number.

Therefore, the property address would be 261 Ficifolia Road, Peaceful Bay WA 6333

2. If the property in example 1 is also bordered by Rame Head Road to its south, and the main access to the property was from Rame Head Road (X), then the property would be allocated the Rame Head Road address as a primary address, and the Ficifolia Road address (X) as an alternative address. The primary address would be included on the Certificate of Title.



Every land parcel on a property is issued a primary address.

How is an urban property address determined?

The following examples provide the method of determining a property address located in an urban area:

1. If the access to a property is located on Williams Road, and is on the left (X) from the intersection (X) of Williams Road and Rame Head Road, then the street name will be Williams Road, in the locality of Peaceful Bay, and the street number will be given the next available odd number counting from Rame Head Road. As three of the land parcels on the left hand side of Williams Road have wide road frontages (-----), those land parcels have been issued two property numbers; therefore, the property address for the example shown below is not simply the ninth odd number available (being 17). The number will be the twelfth odd number available; thus the property address would be 23 Williams Road, Peaceful Bay WA 6333.
2. If the property in example 1 also bordered Banksia Road to its south, and the main access to the property was from Banksia Road (X), then the property would be allocated the Banksia Road address as a primary address, and the Williams Road address (X) as an alternative address. The primary address would be included on the Certificate of Title. In this example, as the access to Banksia Road is the first house on the right from the intersection of Escort Close and Williams Road, then the street number would be the first even number available, which should be number 2.



Every land parcel on a property is issued a primary address.

Am I required to use the allocated property address?

It is in the best interests of all residents in the Shire of Denmark to support this system of addressing to ensure a coordinated and efficient response to emergency situations. Lot numbers at Peaceful Bay are not consecutive along the roads, and cannot be relied upon for locating a property in an emergency.

The standards are not a requirement under law; however, the Shire of Denmark does have the power to require property owners to display a property number allocated to a land parcel, in accordance with section 3.25(1) of the Local Government Act 1995. The Shire of Denmark will continue to review property addressing to ensure compliance with the relevant standards, which enable the precise location of a property in an emergency.

If you wish to use your lot number, then you are advised to use the property address as the main method of communicating the location of the property, and also give the lot number as a secondary reference in the address:

eg. 17 (Site 135) Fourth Avenue, Peaceful Bay WA 6333

Australia Post has informed the Shire of Denmark that it will not deliver to lot numbers.

If a land parcel is allocated more than one property address, which do I use?

Every land parcel is allocated at least one property address known as the “primary address”. The primary address is recorded on the relevant Certificate of Title, and on notices issued by the Shire of Denmark.

If more than one property address is allocated, then these additional addresses are known variously as “sub-addresses”, “alternative addresses”, and “reserved addresses”. These addresses are issued to identify the location of entrances to a land parcel other than the primary entrance (‘alternative’), or to identify proposed entrances (‘reserved’), or to reserve numbering for possible entrances (‘reserved’), or to address more than one building that uses the same entrance (‘sub’).

If you believe that another address is more appropriate as the primary address, then please write or email to Shire of Denmark’s Rating Services, with your reasons for the requested change.

Who is informed of a new property address?

Where a primary address is changed, Landgate is requested to update the relevant Certificate of Title. The property owner is advised to inform all service providers and other organisations of the new address for their property.

How should I display my property address?

New signage for your property number may be purchased from your preferred hardware store. Hardware stores may also sell reflective number stickers for high visibility at night.

The Shire of Denmark recommends that green signs (similar to the rural road number signs) are purchased. The recommended construction is of highly durable powder-coated mild steel with an industrial grade reflective vinyl coating, as this material is long-lasting. These green signs are best placed on a star picket inside the edge of the property boundary, alongside the main driveway, and not obstructed by vegetation or buildings.

Alternatively, you may wish to buy the reflective number stickers and place them on both sides of your letter box, or a pole just inside your property boundary, so that oncoming traffic can see the number. Again, the position of either a letter box or pole is ideally alongside your main driveway.

FURTHER INFORMATION

Further information about Rural and Urban Property Addressing may be sought from the Rating Services team, at the Shire of Denmark, on 08 9848 0300, or rates@denmark.wa.gov.au.