



Committee Meeting Minutes
Monday 2nd March 2015

Meeting Opened: 0905 hours

Present: Callum Baxter (President), Katie Eddington (Treasurer), Emma Holland (Secretary), Committee Members: Mavis Jones, Hayden Jones, Ailcie McKenney, Digby Mercer, Leanne Taylor, George Vick. Cr Kelli Gillies. Community Member, Sally Robinson 9.20 – 9.35am.

Apologies: Janine Phillips, Cr. Roger Seeney

1. Confirmation of Minutes from 8th February 2015 meeting:

Moved Mavis Jones **2nd** Leanne Taylor – **Carried**

2. Business Arising

None

3. Correspondence:

IN:

- 9th Feb – email from Ruth Hall, Customer Service Officer, Shire of Denmark, with attached letter RE Advice of Council Decision regarding Food Van Policy and Trading Locations
- 11th Feb – email from Kristee Page, Volunteer Ambulance Officer St John, Denmark, swapping defibrillator pads in February.
- 11th Feb – email from Claire Thompson, EA, Shire of Denmark, minutes of Council Meeting held 10th Feb, available on the Shire website.
- 13th Feb – email from Claire Thompson, EA, Shire of Denmark, minutes of AGM of Electors available on the Shire website.
- 13th Feb – email from Claire Thompson, EA, Shire of Denmark, RE Replica WW1 Home Front Posters, request to display posters in the PBPA information board for the period up to 31st Dec 2015.
- 23rd Feb – email from Dale Stewart, CEO, Shire of Denmark RE Regional mobile phone towers funding.
- 23rd Feb – email from Rob Whooley, Director Infrastructure Services, Shire of Denmark RE Updates on Finger Jetty Project.
- 24th Feb – email from Claire Thompson, EA, Shire of Denmark, with attached letter regarding Council's Resolution on the matter of Intention to Suspend Boat Launching at Ocean Beach at Certain Times.
- 24th Feb – email from Claire Thompson, EA, Shire of Denmark, with notification of Councils' Agenda for March 3rd Meeting. Can be viewed on Shire website.
- 25th Feb – email from David Harrington, Chair of Friends of Point Moore, Geraldton, with request for advice on leasehold future.

Out:

- 11th Feb – email to Kristee Page, Volunteer Ambulance Officer St John, Denmark, thanking for prompt service and requesting email once completed.
- 17th Feb – email to Claire Thompson, EA, Shire of Denmark, RE Replica WW1 Home Front Posters, advising that the PBPA is happy to display the posters in Information board.
- 18th Feb – email to Mavis Jones, Committee Member, with attached thankyou letter.

- 18th Feb – email to Melissa Boughey, Parker Road, Kentdale, with attached thank you letter.
18th Feb – email to Andrew Carter, Panarama Road, Denmark, with attached thank you letter.
18th Feb – email to Des, Virginia and Ennica Brennan, Valley of the Giants Road, Bow Bridge, with attached thank you letter
18th Feb – email to Janine Philips, Vice President, with attached thank you letter.
18th Feb – email to Councillor Kelli Gillies, Middle Road, Bow Bridge, with attached thank you letter.
18th Feb – email to Anthony and Kandi Harris, Lights Beach Road, Denmark with attached thank you letter.
18th Feb – letter of thanks to Nigel and Sarah Langman, Bow Bridge Road House, Bow Bridge
18th Feb – letter of thanks to Graham Boyce, Williams Road, Peaceful Bay.
18th Feb – letter of thanks to Clinton and Christy Shore, Irwin Street, Henley Brook.
18th Feb – letter of thanks to Norm Hawkins, Walpole Hardware, Walpole.
18th Feb – letter of thanks to John O'Brien, Walpole Quality Meats, Walpole.
20th Feb – letter of thanks to Jenny Brewin and the De Landgrafft Family, (Beverley WA).
20th Feb – email to Officer in Charge, Walpole District Police, Walpole, with attached thank you letter.
20th Feb – email to Claire Thompson, EA, Shire of Denmark, with attached file with PBPA list of Elected Office bearers and Committee Members for 2015.
23rd Feb – letter of thanks to Peter Buxton, Yilgania Wines, Redman West Road, Redman.
26th Feb – email to Claire Thompson, EA, Shire of Denmark with attached letter to Dale Stewart, CEO, RE Peaceful Bay Environment and Hanging Art Work.

Moved George Vick **2nd** Mavis Jones **- Accepted/Endorsed.**

4. Finance Report:

Finance Statement for 1st – 28th February presented - see attached

Laptop + Accounting Software – awaiting purchase

Bank Accounts - single signatory and online banking - ongoing

Moved: Katie Eddington **2nd** Leanne Taylor **- Accepted/Endorsed.**

5. Maintenance Report:

Oval – grass looking great thanks to Robinson wedding preparation.

Cricket pitch – area to be levelled after Easter Holidays.

Phone Box Area - ongoing

Cigarette butt bin – order to be placed

Ring Road gap – one metre of concrete required. Kelli Gillies to bring to Shire Attention.

Brush Cutters – Two Brush Cutters have been purchased by the Shire for use around the Bay eg drain maintenance. Thanks Kelli for organising.

On Friday 27th February, Callum, Gregg Harwood, Director of Community and Regulatory Services and Kim Dolzadelli, Director of Finance & Administration, Shire of Denmark, met at Peaceful Bay to establish a Memorandum of Understanding (MOU) for the maintenance work managed and completed by the PBPA. Shire recognised extra work is required for drain maintenance - particularly freehold area.

6. General Business

Lotterywest Grant Application – approved. Gazebo, bike racks and seating to be ordered in March.

Recycling/Aluminium cans – PBPA to continue recycling cans and storing at Peaceful Bay until alternative arrangements agreed upon by the PBPA and the Shire of Denmark Waste Management Committee.

Peaceful Bay Flyer – to be drafted – ongoing.

Information Board – Committee resolved to duplicate the rear side of the board at the Tourist Information Centre in Denmark which includes DPaW Munda Biddi trail Map. Committee to submit budget request to Shire to bitumise parking apron to reduce maintenance of gravel surface.

Finger Jetty/Boat Trailer Parking – Construction to commence in March and to be finalised by Easter.

Floor covering in the Progress Association Hall – Katie to obtain samples of flooring types for consideration by Committee at next meeting. Katie to contact supplier RE visiting at Easter.

National Park Track Maintenance – Hayden to contact DPaW

Historical Signage - proposed locating historical signs around ring road pathway. Initial costings for 300mm x 200mm signs from Eyeright Albany are; acid etched stainless \$260each, two tone anodised \$140each and alucobond/vinyl \$27each. Total number of signs is around 20. Callum to organise samples for Committees consideration.

Peaceful Bay Number plates – Committee notes there is a need to review plate numbers that have been reserved for some time. Resolve to remove names against reserved numbers. Winter Newsletter – note that reserved plates will become available for purchase. Katie to contact Department of Transport and update register of sold plate numbers.

Ward Meeting April – waiting for date confirmation from Shire.

Outdoor Art Work Installations – see correspondence OUT Letter to Dale Stewart.

Robinson Wedding – Friday 13th March. Committee resolved to request \$200 as a donation towards the use of the oval, shed, toilets and urn.

Ramp Access to Beach - Cr Roger Seeney to meet on-site with Rob Whooley, Director of Infrastructure Services Shire of Denmark, Monday 4th May RE scoping ramp access to beach for people with limited mobility, eg wheelchair.

Municipal Budget Items - Items for next municipal budget discussed. Items will be considered by the Shire of Denmark over the June – August period and approved in September. Committee to consider.

2014 – 2015 Municipal Budget Items:

1. Ring Road Pathway - complete
2. Beach parking - enlarge
3. Boat trailer parking - establish
4. Playground – shade sails addition
5. Maintenance/reconstruction of wooden stairs to swimmers beach.

2015 - 2016 Municipal Budget Items Proposed

1. Beach Parking - enlarge
2. Playground shade sails - supply and install
3. Wooden stairs to swimmers beach - maintenance
4. Historical signage - supply and install
5. Phone box area - retain and level and provide seating

7. Other Business

Skate Park – community member suggested skate park on the oval for teens. Committee resolved not to follow up at present.

Beach Track signs – Committee noted that some beach signage needs renovation and consolidation.

Erosion of Beach Front Dunes near Fishermans lease – Committee to write letter to Shire to express concerns of exposed rubbish on beach and environmental degradation of dune system.

Ants – Katie to purchase ant powder.

Grant money may be available from South Coast Natural Resource Management (SCNRM) for dune steps - Kelli Gillies to inquire.

Meeting closed: 1145 hours

Next Meeting: Monday 6th April 9am