



Committee Meeting Minutes
Monday 6th April 2015

Meeting Opened: 0905 hours

Present: Callum Baxter (President), Janine Phillips (Vice President), Katie Eddington (Treasurer), Emma Holland (Secretary), Committee Members: Mavis Jones, Hayden Jones, Digby Mercer, Leanne Taylor, George Vick.

Apologies: Councillor Roger Seeney, Gaye Baruffi

1. Confirmation of Minutes from 2nd March 2015 meeting:

Moved Mavis Jones **2nd** Hayden Jones – **Carried**

2. Business Arising

None

3. Correspondence:

IN:

- 27th Feb – letter from Superintendent C.M. Bullen, Great Southern Police District, Stirling Tce, Albany RE Thanking for correspondence acknowledging professional Police attendance during the Christmas and New year period at Peaceful Bay.
- 4th Mar – email from Claire Thompson, EA, Shire of Denmark, Council Meeting Minutes from 3rd March available on the Denmark Shire website.
- 6th Mar – email from Claire Thompson, EA, Shire of Denmark, RE 2015 WA Volunteer of the Year Awards
- 9th Mar – email from Gregg Harwood, Director of Community and Regulatory Services, Shire of Denmark, with attached notice from the Dept Transport RE Jetty Construction Works Start Date 3/3/15 End Date 7/4/15.
- 12th Mar – email from Donna Sampey, Sustainability Officer, Shire of Denmark, advising of coastal rehabilitation works by South Coast Natural Resource Management (SCNRM) to commence 18th Mar.
- 16th Mar – email from Annette Harbron, Director of Planning and Sustainability, Shire of Denmark, RE Postponement of duplicate pedestrian path (northern Spur) and requesting sufficient rational as to why spur track needs to be retained.
- 16th Mar – email from Annette Harbron, Director of Planning and Sustainability, Shire of Denmark, advising that dogs can not be exercised with or without a leash on beach between Sea Rescue Building/Boat ramp and Swimming Beach as of Council Policy P050203 Nov 2014.
- 16th Mar – email from Annette Harbron, Director of Planning and Sustainability, Shire of Denmark, Re clarification of dog exercise areas to be forwarded to Ranger Services and Gregg Harwood, Director of Community and Regulatory Services, Shire of Denmark. Shire of Denmark is not seeking PBPA approval.
- 16th Mar – email from Molly Smith, Peaceful Bay, requesting receipt for subscription.
- 18th Mar – email from Claire Thompson, EA, Shire of Denmark, RE Agenda for Council Meeting on 24th March available on the Denmark Shire website.
- 18th Mar – email from Teiga Murray, Finance Officer, Administration, Shire of Denmark, RE 2015/16 Community Financial Assistance Program, Cultural Development Fund and General Budget Submissions, application now open and submissions to be received by 4th May 2015.
- 23rd Mar – email from Claire Thompson, EA, Shire of Denmark, with attached flyer RE Kent/Nornalup Ward Meeting to be held on Wednesday 8th April at 6pm. Request for help with advertising the meeting.

- 25th Mar – email from Claire Thompson, EA, Shire of Denmark, The Minutes from the Ordinary Council Meeting held on Tuesday, 25 March, now available on Shire website.
- 27th Mar – email from Donna Sampey, Sustainability Officer, Shire of Denmark, RE 1080 baiting accreditation course 1st April.

Out:

- 12th Mar – email to Donna Sampey, Sustainability Officer, Shire of Denmark, Acknowledging SCNRM coastal rehabilitation works to commence.
- 16th Mar – email to Donna Sampey, Sustainability Officer, Shire of Denmark, requesting that closure of duplicate pedestrian path be postponed until after our next PBPA Committee Meeting.
- 16th Mar – email to Annette Harbron, Director of Planning and Sustainability, Shire of Denmark, advising of rational to retain spur track being dog exercise.
- 16th Mar – email to Annette Harbron, Director of Planning and Sustainability, Shire of Denmark, requesting clear guidance on dog exercise areas and that matter be referred to the PBPA for consideration.

Moved Mavis Jones **2nd** George Vick **- Accepted/Endorsed.**

4. Finance Report:

Katie Eddington presented the finance report for 1st – 31st March. All finances are proceeding to budget. See attached report.

Finance Report Moved: Katie Eddington **2nd** George Vick **- Accepted/Endorsed**

Katie Eddington is in the process of acquiring quotes to purchase a new laptop for the PBPA Treasury.

Motion: “The Peaceful Bay Progress Association agrees to use electronic banking and to purchase two security tokens for authorization of transactions for all accounts. The Peaceful Bay Progress Association authorizes Katie Eddington (Treasurer) and Emma Holland (Secretary) as security token holders.”

Proposed: Katie Eddington **2nd:** Hayden Jones **Vote: All in favour - unanimous**

5. Maintenance Report:

Oval – Reticulation damaged. Gate spring damaged. Callum to follow up.

The area surrounding the cricket pitch is to be levelled off following Easter Holiday period.

Phone Box Area – Committee resolved to send letter to Greg Harwood, Director of Community and Regulatory Services, Shire of Denmark, requesting that the area around the phone box and electrical service pillar be retained with limestone blocks and revegetated for the purpose of public safety. Note that the electrical service pillar has been knocked over 3 times in 2015. PBPA offered to help plant out area with natives.

A new cigarette butt bin will be ordered shortly (to replace the missing one) and installed at the top of the beach lookout steps.

6. General Business

Lotterywest Grant Application for playground additions – currently awaiting updated quote from Forpark Australia.

Recycling/Aluminium cans – Jeremy Newman received \$50 cash collected by during March. Committee awaiting advice from Councillor Kelli Gillies regarding possible installation of recycling point outside of rubbish tip gate.

Peaceful Bay Flyer – ongoing

Information Board – Possible content for rear side of board - DPaW Munda Biddi trail Map. Committee to submit budget request to Shire to bitumise parking apron to reduce maintenance of gravel surface.

The Finger Jetty and Boat Trailer Parking commenced during March and the jetty is near completion. Boat trailer parking area will be sealed (bitumen).

After reviewing quotes, the PBPA resolves to use the services of Katanning Carpet Court to install new vinyl in the Progress Association Hall. Katie Eddington to choose colours and proceed.

National Park Track Maintenance – Hayden Jones spoke with Chris Goodsell, DPaW Ranger, Walpole regarding organising visit to PBPA meeting. Emma to follow up.

Callum presented three styles of signs for consideration for the proposed Historical Signage Project. Laser printed vinyl on aluminium backing was selected by committee. Committee to include the signage as an item in the 2015 – 2016 Municipal Budget.

Peaceful Bay Number plates – Committee to provide an update in the Mid Year newsletter outlining that reserved number plates will now become available for purchase. Note: Please organise to purchase your reserved number plate.

Ward Meeting April – Wednesday 8th April at 6pm – all welcome.

Robinson Wedding – Great success, PBPA received \$200 donation for oval use.

Ramp Access to Beach - Cr Roger Seeney to meet on-site with Rob Whooley, Director of Infrastructure Services Shire of Denmark, Monday 4th May RE scoping ramp access to beach for people with limited mobility, eg wheelchair.

Municipal Budget Items - Discuss items for next municipal budget

2014 – 2015 Municipal Budget Items:

1. Ring Road Pathway - complete
2. Beach parking - enlarge
3. Boat trailer parking - establish
4. Playground – shade sails addition
5. Maintenance of wooden stairs to swimmers beach.

2015 - 2016 Municipal Budget Items Proposed

1. Beach Parking - enlarge
2. Playground shade sails - supply and install
3. Wooden stairs to swimmers beach - maintenance
4. Historical signage - supply and install
5. Phone box area - retain and level

South Coast Natural Resource Management Coastal Works – email Committee report.

Shire of Denmark Community Financial Assistance Program, Cultural Development Fund. Committee discussed possible grant ideas. One idea proposed “Pictorial History of Peaceful Bay”. Applications to be received by the Shire no later than 4pm Monday 4th May 2015.

Dog Exercise areas – PBPA has been advised that dogs are prohibited west of the boat ramp, with or without a leash (see correspondence IN 16th March).

Motion: “PBPA to write to Shire and request to keep east of pedestrian sand beach access track to Sea Rescue Building as a dogs on leash exercise area. Noting that it is a safe area for families to exercise their dogs away from vehicle traffic.”

Proposed by: Janine Phillips 2nd: Hayden Jones Vote: 8 For 1 Against Carried

7. Other Business

Proposed damage to hired art hanging boards: Katie and Janine to follow up with Warren Art and Craft Group.

Committee resolved to invite Donna Sampey (Denmark Shire) and Brett Del Pozza (SCNRM) to a future Committee meeting.

Meeting closed: 1140 hours

Next Meeting: Monday 4th May 9am