PEACEFUL BAY PROGRESS ASSOCIATION INC Peaceful Bay WA 6333

ABN: 54389092839

www.peacefulbayprogress.org.au

Committee Meeting Minutes Monday 7th December 2015

WESTERN AUSTRALIA

Meeting Opened: 0905 hours

Present: Emma Holland (Secretary), Katie Eddington (Treasurer), Committee Members Gaye Baruffi, Mavis Jones, Ailcie McKenney. Cr Roger Seeney.

Apologies: Callum Baxter, George Vick, Janine Phillips, Hayden Jones, Leanne Taylor and Digby Mercer. Cr Kelli Gillies.

1. Confirmation of Minutes from 1st November 2015 meeting:

Moved Gave Baruffi

2nd Katie Eddington

- Carried

2. Business Arising

Municipal Heritage Inventory Advisory Committee – Representative vacancy. One position available for a two year appointment. Ailcie McKenney nominated for the two year period. Callum Baxter nominated as proxy.

3. Correspondence:

IN:

- 3rd Nov email from Annette Harbron, Director of Planning and Sustainability, Shire of Denmark RE Municipal Heritage Inventory Advisory Committee, nominations for two period.
- 4th Nov email from Councillor Kelli Gillies, with action updates from 1st Nov Committee Meeting.
- 5th Nov email from Claire Thompson, EA, Shire of Denmark, with attached letter from Dale Stewart, CEO, RE Vacancy on Seniors Advisory Committee.
- 5th Nov email from Claire Thompson, EA, Shire of Denmark, Agenda for meeting to be held on 10th Nov available for viewing on Shire Website.
- 9th Nov email from Claire Thompson, EA, Shire of Denmark, RE Citizen of the Year Awards, nominations to be received by 27th Nov.
- 9th Nov email from Kath Lymon, Secretary NRRA, with attached Minutes from 2nd November Committee Meeting.
- 10th Nov email from Claire Thompson, EA, Shire of Denmark, RE Minutes from 10th Nov Council Meeting available on Shire Website.
- 11th Nov email from Teiga Murray, Finance Officer, Shire of Denmark, RE Council Delegate.
- 18th Nov email from Donna Sampey, Sustainability Officer, RE Free Garden Workshops 2nd and 3rd Dec.
- 24th Nov email from John McConigley (26 Fifth Ave) website query.
- 26th Nov email from Donna Sampey, Sustainability Officer RE tracks on Soft Beach.
- 26th Nov email from Donna Sampey, Sustainability Officer RE Conservation of dunes near Sea Rescue Building.
- 27th Nov email from Claire Thompson, EA, Shire of Denmark, RE Agenda for Council meeting to be held on 1st Dec available for viewing on Shire Website.
- 2nd Dec email from Brett Turpin, Tropical Shade N Sails, Albany, with quotation and design for shade sails for oval playground.
- 2nd Dec email from Jason Young, Finance Officer Rates, Shire of Denmark, with request for contact details on PBPA leases.

Out:

- 5th Nov email to Ivars Sulcs, Peaceful Bay Volunteer Bush Fire Service, request that oval controlled burn be carried out following Easter.
- 5th Nov email to Dale Stewart, CEO, Shire of Denmark, RE Seniors Advisory Committee, Josephine Walker nomination.
- 9th Nov email to all subscribers October Minutes available for viewing on the Peaceful Bay Website peacefulbayprogress.org.au
- 9th Nov email to all subscribers RE October Minutes for the PBPA available for viewing on the website.
- 26th Nov email to Brett Turpin RE Request for quote on shade sails.
- 27th Nov email to John McConigley (26 Fifth Ave) website query.
- 1st Dec email to Jason Young, Finance Officer Rates, Shire of Denmark, with attached application for mailing labels.
- 3rd Dec email to Jason Young, Finance Officer Rates, Shire of Denmark, with updated contact details for PBPA leases.

Moved Mavis Jones 2nd Gaye Baruffi - Accepted/Endorsed.

3. Finance Report:

Katie Eddington presented the finance report. All proceeding to budget. Mavis to collect float for Christmas Party and Family Fun Day.

Moved: Katie Eddington 2nd Gaye Baruffi - Accepted/Endorsed

5. Maintenance Report:

Potholes in roads around the village – Katie submitted works request to Shire RE pot holes. Work has been undertaken. Katie to submit another work request to repair remaining potholes.

Abandoned vehicles – Vehicles located along fire break behind rubbish tip. Katie to submit works request to Shire for their removal.

Bees - RSL notified of bees in RSL Hall.

6. General Business

Shade sail quotation – Committee to research costs associated with erecting and dismantling the sails annually. Colours, warranty and quality to be confirmed.

Prescribed burning at Peaceful Bay – Committee made request to the Peaceful Bay Volunteer Bush Fire Brigade to delay burn near oval until after Christmas holidays.

Christmas party – Saturday 19th December – planning underway. Thanks to Brian and Mavis Jones for organising the hamper for the raffle. Graham Boyce volunteered to be Santa – Thanks Graham. Lorraine McNamara volunteered to be the Elf – Thanks Lorraine. Committee to send letter of invitation to Gregg Harwood, Kelli and Roger.

Family Fun Day – Friday 1st January 2016 – planning underway. Emma to contact Bow Bridge Road House RE voucher for raffle.

Summer Newsletter – Newsletter approved. Mailing labels ordered and awaiting collection.

Speeding vehicles noted on Rame Head Road – Kelli Gillies has brought to Shire's attention – awaiting feedback.

Historical Pictorial of Peaceful Bay - ongoing.

Aluminium can recycling – Kelli Gillies suggested a review into a whole of Shire approach for the recycling of aluminium. Ongoing.

Playground Equipment Installation - The Walpole Work Crew has completed installation of gazebo and seating. Looks great. Committee to send letter of appreciation. Roger noted that priming and painting over non galvanised bolts will extend life.

21 year Lease – Committee researching 21 year lease extension option – feasibility and membership support to be determined.

Cigarette bins – Hayden constructed cigarette bin. Approximately \$20 to construct. Committee all in favour of design.

Hall Hire Policy – Committee reviewed similar policies from Shire of Denmark and Shire of Kojonup. Make inquiries with Parryville Hall. Committee to follow up in new year.

AGM - 2nd Jan, 7pm in PBPA Hall.

7. Other Business

Christmas Gift for Jeremy Newman – Ailcie proposed the Committee present Jeremy with a gift to recognise his valuable contribution to maintaining the Bay. Committee agreed to a \$200 credit voucher.

Old playground signs – Committee to design, manufacture and install signs around Ring Road. Ongoing project.

Meeting closed: 1030 hours **Next Meeting:** to be determined.