

PEACEFUL BAY PROGRESS ASSOCIATION INC

Peaceful Bay WA 6333

ABN: 54389092839

www.peacefulbayprogress.org.au



Committee Meeting Minutes **Sunday 3rd April 2016**

Meeting Opened: 0900 hours

Present: Janine Phillips, (Vice President), Emma Holland (Secretary), Katie Eddington (Treasurer), Committee Members - Judi Coote, Mavis Jones, Hayden Jones, Greg Wrobel, Councillor Kelli Gillies.

Apologies: Callum Baxter, Councillor Roger Seeney, Gaye Baruffi, Digby Mercer

1. Confirmation of Minutes from 7th March 2016 meeting:

Moved Mavis Jones **2nd** Judi Coote – **Carried**

2. Business Arising

No Business Arising

3. Correspondence:

IN:

- 11th Mar – email from Noni Entwisle, Finance Office, Shire of Denmark, with attached letter RE 2016/2017 Community Financial Assistance and Cultural Development Fund – Invitation for Applications.
- 12th Mar – email from Kim Dolzadelli, Director of Finance and Administration, RE Congratulation on Shade sails.
- 13th Mar – email from Jon Day, (Fifth Ave, Peaceful Bay) RE: Request for Committee Member details.
- 15th Mar – email from Claire Thompson, EA, Shire of Denmark, with attached flyer for Kent/Nornalup Ward Meeting to be held Wednesday 13th April, 6pm.
- 16th Mar – email from Lee Shelly, Project Officer, Shire of Denmark, RE request to remove broken lattice at gazebo.
- 16th Mar – email from Catherine Reid, Customer Service Officer, Shire of Denmark, RE Ocean Beach and Peaceful Bay Foreshore Concept Working Group.
- 23rd Mar – email from Brett Turpin, Tropical Shade N Sails with attached quote for annual shade sail maintenance.
- 24th Mar – email from Claire Thompson, Executive Assistant, Shire of Denmark RE Minutes from Council Meeting held 22nd March available for viewing on Shire website.
- 28th Mar – email from Kath Lymon, Secretary, Nornalup Residents and Rate Payers, with attached minutes from 21st march.
- 29th Mar – email from Kath Lymon, Secretary, Nornalup Residents and Ratepayers, RE membership details.
- 29th Mar – email from Donna Sampey, Sustainability Officer, Shire of Denmark, RE Free Gardenwise workshop 1st April.
- 1st Apr – email from Claire Thompson, EA, Shire of Denmark, RE Employment opportunity for the 2016 Census.

Out:

- 10th Mar – email to all subscribers advising of February Minutes available for viewing on PBPA website.
- 11th Mar – email to the Walpole Work Camp, with attached letter of appreciation RE installation of gazebo, benches and bike rack.
- 11th Mar – email to Phil Cockman, Corrective Services, with attached project request form for drain clearing at Peaceful Bay.
- 14th Mar – email to Janine Phillips, with attached letter of appreciation RE contribution to Christmas party and Family Fun Day.
- 14th Mar – email to Mavis Jones, with attached letter of appreciation for Donation of hamper for Christmas Party raffle.

Moved Judi Coote **2nd** Greg Wrobel - **Accepted/Endorsed.**

4. Finance Report:

Finance report presented by Katie Eddington, Treasurer. All proceeding to budget.

Moved: Katie Eddington **2nd** Hayden Jones - **Accepted/Endorsed**

5. Maintenance Report:

Leasehold drains – Project nomination form sent to Department of Corrective Services, Walpole Work Camp requesting drain clearing along Fifth Ave.

Freehold drains – Committee to make formal request to Shire to undertake drain clearing as per motion in March Minutes.

Repair beach steps –.ongoing

Greenwaste collection point on the Gap Track – burn completed during March.

Committee to arrange on site visit with Gilbert Arlandoo, Director of Infrastructure Services, Shire of Denmark, to discuss the following items:

- Removal of large green waste pile between 4th and 5th
- Possibility of installation of speed humps on Rame Head Road and reduce speed signs
- Possibility of sealing East Avenue
- Alternative options for flexible posts and line marking of pedestrian/cycle path
- Drain clearing in freehold area
- Maintenance of corner of Fifth Ave and Ring Road
- Corner of Boat Ramp Road and Ring Road – too tight for car and boat trailers

Timber rails around the Bay – require oiling. Committee to consider lodging a Project Nomination Form with the Walpole work camp. Katie to obtain quotes.

Cigarette bins – Vandalised during Easter Holiday period. Committee to consider option of installing a cigarette butt bucket filled with sand – sourced from recycled material from tip shop at no cost.

Hall Maintenance – Katie and Greg to obtain quotes for painting hall interior and replacing kitchen cupboards.

Hall Storage Area – Committee has noted that the storage area is inadequate. Kelli to discuss with Gregg Harwood, Director of Community and Regulatory Services, re building codes and requirements.

6. General Business

21 year Lease – Committee to research options – ongoing.

Kent/Nornalup Ward Meeting – Wednesday 13th April – hall booked.

Prescribed burning at Peaceful Bay – Bay Ct and adjacent to oval scheduled for after Easter.

Historical Pictorial of Peaceful Bay – Janine to apply for the Shire Cultural Development Fund Grant. Submission due 6th May.

Northern Spur Track – Awaiting response from letter sent to Shire on 15th Feb requesting Northern Spur Track remain open.

Playground Fence – As an alternative to fencing the playground and in the interest of child safety, the Committee is to consider erecting a sign to enforce keeping dogs on leads at all times on oval. In line with Council By Laws.

Hall Hire Policy – Emma and Katie to draft policy for Committee review.

Ring Road Signs – ongoing. Additional signs to consider - “1975 Koshin Maru No 1 stranded east of Irwin Inlet” and “construction of the finger jetty in 2015”.

Information Bay – Committee to send works request to Shire to bitumise the information bay.

Municipal Budget Items -

2014 – 2015 Municipal Budget Items:

1. Ring Road Pathway
2. Enlarge beach parking
3. Boat trailer parking – project completed.
4. Playground shade sails
5. Maintenance of wooden stairs to swimmers beach.

Municipal Budget items 2015/1016 submitted to Shire 8 June, 2015:

1. Beach Parking – enlarge.
2. Playground shade sails – received finance and project completed.
3. Maintenance of wooden stairs to swimmers beach maintenance.
4. Historical signage – received finance and project ongoing.

Possible Municipal Budget items 2016/2017:

1. Beach Parking – enlarge.
2. Increase funding for Maintenance – (request \$40,000)
3. BBQ for oval

Items removed from budget list:

1. Reconstruct walk way rails to swimmers beach – committee to contact Shire RE Coastal Management Strategy possible funding.
2. Hall Storage Area rebuild – Kelli to contact Shire (See above).
3. Wooden stairs to swimmers beach – Committee to contact SNRM RE possible future grants and funding.

Vandalised sign at beach ramp - Committee to write to Shire of Denmark and request new sign.

7. Other Business

Corner of Fifth Ave and Ring Road - Judi and Janine brought to attention the poor visibility on this corner and offered possible options to rectify the problem including landscaping and artwork. Kelli to discuss with Shire Engineer.

Meeting closed: 1030 hours

Next Meeting: Sunday 1st May