



Committee Meeting Minutes
Monday 1 May 2016

Meeting Opened: 09:00hrs.

Present: Janine Phillips (Vice President) Katie Eddington (Treasurer) Mavis Jones (Minute taker),
Committee Members - Leanne Taylor, Gaye Baruffi, Judi Coote, Hayden Jones.

Apologies: Callum Baxter, Emma Holland, Councillor Roger Seeney.

1. Confirmation of Minutes from 3rd April 2016 meeting.

Amendment – Vandalised sign – Committee to write to *Shire of Denmark* and request new sign.
(not Department of Transport)

Moved Judi Coote **2nd** Gaye Baruffi – **Carried**

2, Business Arising: - Meeting – Peaceful Bay 11 April with Greg Harwood, Gilbert Arlandoo and Callum Baxter. Summary of items discussed was presented. Noted 5th Ave had token work done, but another works request should be put to Shire of Denmark.

3. Correspondence:

As a result of 7th April Email from Leanne Turpin, the Committee agreed to write to Shire of Denmark to ask who does the cleaning of their shade sails.

IN:

- 27th Apr – email from Donna Sampey, Sustainability Officer, Shire of Denmark, RE: council meeting agenda 3rd May and relevant northern spur track attachments.
- 26th Apr – email from Claire Thompson, EA, Shire of Denmark, RE: Agenda for the Council Meeting to be held on Tuesday 3rd May. Agenda attached.
- 26th Apr – email from Noni Entwisle, Shire of Denmark, with invitation to attend Western Australia's 2016 Australian of the Year Recipients to be held on 10th May 2016.
- 26th Apr – email from Donna Sampey, Sustainability Officer, Shire of Denmark, with attached letter RE Northern Spur track from Annette Harbron, Director of Planning and Sustainability, Shire of Denmark.
- 21st Apr – email from Claire Thompson, EA, Shire of Denmark with attached Minutes from Special Meeting of Council held 19th April.
- 18th Apr – email from Claire Thompson, EA, Shire of Denmark with attached Minutes from Annual Electors Meetings held 12th April.
- 15th Apr – email from Claire Thompson, EA, Shire of Denmark RE WA Volunteer Service Award.
- 15th Apr – email from Claire Thompson, EA, Shire of Denmark RE Ordinary Council Meeting Minutes held on 12th April available for viewing on shire website.
- 12th Apr – email from Claire Thompson, EA, Shire of Denmark RE Agenda for Annual Elector's Meeting to be held on 12th April available for viewing on Shire website.
- 7th Apr – email from Leanne Turpin, Tropical Shade and Sails, maintenance quote does not include cleaning of the shade sails.
- 6th Apr – email from Donna Sampey, Sustainability Officer, Shire of Denmark, noting PBPA letter received RE Peaceful Bay and Ocean Beach Foreshore Development Committee Nominations.
- 6th Apr – email from Jo Walker, Seniors Advisory Committee, (PBPA Representative) with attached Minutes from SAC Meeting held 31st March 2016.
- 6th Apr – email from Clint Daw, Technical Officer, Shire of Denmark, with request to use the PBPA quad bike May – November.
- 4th Apr – email from Councillor Kelli Gillies, with detailed list of items requiring attention in Peaceful Bay following on from PBPA Committee Meeting held 3rd April 2016.
- 4th Apr – email from Malcolm Murray, (20 Third Ave) with query RE correct BSB to pay subs.

Out:

- 4th Apr – email to Annette Harbron, Director of Planning and Sustainability, Shire of Denmark with attached letter from PBPA RE nominations for the Ocean Beach and Peaceful Bay Foreshore Concept Plan Working Group.
- 5th Apr – email to Malcolm Murray (20 Third Ave) advising of correct BSB to pay subs.
- 6th Apr – email to Clint Daw, Technical Officer, Shire of Denmark, advising that the PBPA quad bike is not available for loan.
- 6th Apr – email to Brett Turpin, Tropical Shade and Sails, RE requesting whether quotation for maintenance includes cleaning

Moved Judi Coote **2nd** Gaye Baruffi **- Accepted/Endorsed.**

- 4. Finance Report:** Treasurers report tabled by Katie Eddington.
Request for increase in maintenance funding to \$40 000 in 2016/2017 budget was discussed and itemised costings required supporting this request to be supplied to Shire. Katie will provide to Gregg Harwood within two weeks.

Moved: Katie Eddington **2nd** Hayden Jones **- Carried.**

5. Maintenance Report:

Freehold drains – cleaning of some roadside drains on Peppermint Way was undertaken.
Shire to employ contractor to clear the network of drains in the Freehold area from Williams Road through Peppermint Way to the Ring Road.
Leasehold drains – Noted drain at corner of East Ave and 1st Ave is blocked again

Beach Steps – repair on going.

Timber rails around the Bay require re-oiling. Committee to consider lodging a Project Nomination Form with the Walpole work camp – Check with Kelli on this.

Cigarette bins - Jeremy to supply plastic containers filled with sand.

Hall Maintenance – Katie and Greg to obtain quotes for painting interior and new kitchen cupboards.
- ongoing.

Hall Storage Area – Committee noted the storage area is inadequate. Committee to obtain quote to rebuild storage area and Katie to submit quote to Gregg Harwood. (Ongoing – Katie).

6. General Business

Ordinary Meeting of Council - 3rd May 4pm. Item – Northern Spur Track request to remain open.
Committee nominated Mavis Jones to represent PBPA and Janine will also try to attend.

21 year Lease – Committee to research options – ongoing.

Historical Pictorial of Peaceful Bay – Janine to apply for the Shire Cultural Development Fund Grant.
Submission due 6th May.

Playground Fence – As an alternative to fencing the playground Committee to consider erecting a sign to enforce keeping dogs on leads at all times on oval.

Motion - Ask Shire of Denmark to supply 2 signs “Keep Dogs on Leash at all Times” in line with current Council By Laws. **Moved** Hayden **Seconded** Leanne - **Carried**

Hall Hire Policy – Emma and Katie to draft policy for Committee review.

Ring Road Signs – ongoing. Additional signs to consider - “1975 Koshin Maru No 1 stranded east of Irwin Inlet” and “construction of the finger jetty in 2015”. – ongoing, Need to move on this one

Information Bay – Committee has requested Shire seal (bitumise) the information bay parking area.
Emma, where are we at?

Municipal Budget Items –

2014 – 2015 Municipal Budget Items:

1. Ring Road Pathway
2. Enlarge beach parking
3. Boat trailer parking – project completed.
4. Playground shade sails
5. Maintenance of wooden stairs to swimmers beach.

Municipal Budget items 2015/1016 submitted to Shire 8 June, 2015:

1. Beach Parking – enlarge.
2. Playground shade sails – received finance and project completed.
3. Maintenance of wooden stairs to swimmers beach maintenance.
4. Historical signage – received finance and project ongoing.

Possible Municipal Budget items 2016/2017:

1. Beach Parking – enlarge.
2. Increase funding for Maintenance – (request \$40,000)
3. BBQ for oval

Items removed from budget list:

1. Reconstruct walk way rails to swimmers beach – committee to contact Shire RE Coastal Management Strategy possible funding.
2. Hall Storage Area rebuild – (see above).
3. Wooden stairs to swimmers beach – Committee to contact SNRM RE possible future grants and funding – Janine to discuss with Kelli.

Vandalised sign at beach ramp - Committee to write to Shire of Denmark and request new sign. – Janine to follow up.

7. Other Business

Janine brought up the ugly condition of the white markers denoting the dual pathway and alternatives were discussed. A motion was put - **Motion** Line marking to delineate dual use pathway and stencils reapplied at more regular intervals. **Moved** Hayden **Seconded** Janine – **Carried**.

Leanne to purchase new urn for hall from Retrovision at a cost of \$139.

Judi – Suggested the Information Bay be enhanced with local photographs of places of interest in and around the Bay.

Meeting Closed: 10.10am **Next Meeting:** Monday 6th June (Discussion on Sunday meetings to be placed on the agenda for this meeting.)