

PEACEFUL BAY PROGRESS ASSOCIATION INC

Peaceful Bay WA 6333

ABN: 54389092839

www.peacefulbayprogress.org.au



Committee Meeting Minutes **Sunday 7th August 2016**

Meeting Opened: 0900 hours

Present: Emma Holland (Secretary), Katie Eddington (Treasurer), Committee Members – Mavis Jones, Hayden Jones, Leanne Taylor, Greg Wrobel.

Apologies: Callum Baxter, Janine Phillips, Roger Seeney, Judi Coote

1. Confirmation of Minutes from 4th July 2016 meeting:

Moved Leanne Taylor **2nd** Mavis Jones **-Carried**

2. Business Arising

Nil

3. Correspondence:

IN:

4th Jul – email from Claire Thompson, EA SD, Irwin Inlet opening scheduled 11am Tuesday 5th July.

6th Jul – email from Claire Thompson, EA SD, Minutes from Ordinary Council Meeting held on 5th July available for viewing on Shire website.

18th Jul – email from Thorsten Kulmann, Customer Service Technician, Best Office Systems, Albany, with attached test prints re photocopier service.

19th Jul – email from Claire Thompson, EA, SD, Agenda for ordinary Council Meeting to be held 26th July Available for download on Shire website.

22nd Jul – email from Claire Thompson, EA, SD, Agenda for Special Meeting to be held on 26th July can be downloaded from Shire Website.

22nd Jul – email from Lee Shelly, Administration Officer, SD, with attached draft sign for finger jetty.

25th Jul - email from Marthie Jordan, 37 Old Peaceful Bay Road, with request to be placed on paperless register.

26th Jul – email from Tony Duckett, 15 Fifth Ave, with request to be placed on paperless register.

28th Jul – email from Claire Thompson, EA, SD, Minutes for the Special Meeting and Ordinary Meeting held 26th July available for viewing on Shire website.

29th Jul – email from Jason Young, Finance Officer, Rating Services, SD, re waiver of local government rate charge.

29th Jul – email from Jason Young, Finance Officer, Rating Services, SD, re mailing labels available for collection and attached ratepayer information database.

2nd Aug – email from Charmaine Shelley, Senior Ranger, SD, re Sea Rescue boat ramp sign replacement currently flagged and on job list. Dog on leads signs to be ordered.

2nd Aug – email from Petra Thompson, Co-Manager Denmark CRC, re printing and membership fees.

3rd Aug – email from Iain Marshall, Green Army Coordinator, Denmark, advising that there will be no cost for transport to undertake oiling of timber project. Request for BBQ meal as means of saying thanks.

Out:

16th Jul – email to Jason Young, Finance Officer, Rating Services, SD, request for mailing labels for winter newsletter.

- 21st Jul – email to Lee Shelley, Administration Officer, SD, PBPA in favour of sign to be installed on finger jetty.
- 25th Jul – email to all subscribers, Winter Newsletter available for viewing on PBPA website.
- 2nd Aug – email to Charmaine Shelley, Senior Ranger, SD, re request for replacement sign at Sea Rescue boat ramp and dogs on leads signs for oval.
- 2nd Aug – email to Petra Thompson, Co-Manager Denmark CRC, re request to print winter newsletter.
- 2nd Aug – email to Iain Marshall, Green Army Coordinator, Denmark, enquiry into amount requested for transport costs.
- 3rd Aug – email to all subscribers – June Minutes available for viewing on the PBPA website.

Moved Hayden Jones **2nd** Greg Wrobel **- Accepted/Endorsed.**

4. Finance Report:

Katie Eddington presented the finance report for July 2016. All proceeding to budget.

Moved: Katie Eddington **2nd** Leanne Taylor **- Accepted/Endorsed**

5. Maintenance Report:

Timber rails around the Bay – Green Skills Denmark to assist in oiling and repairing the timber rails. Green Skills has requested BBQ meal as means of thanks. Committee to offer lunch at Peaceful Bay shop. Committee to discuss material required. Linseed oil mixed with mineral turps 50/50. Jeremy to install missing railing along walk trail to beach from toilet block.

Hall Maintenance – Committee to follow up with Shire budget.

Outdoor timber structures at Hall – Janine to organise removal.

Photocopier service – Photocopier serviced by Best Office Systems Albany. Copier is dated and not recommended to repair. Fusing unit needs replacement (not getting hot enough). Drum unit needs replacement (cleaning blade not working). Committee decided not to replace photocopier at this time and will continue to use the second existing old copier.

6. General Business

21 year Lease – Committee to research options. Compare with Windy Harbour Lease and Cheynes Beach.

Historical Pictorial of Peaceful Bay – ongoing

Playground – dog signage – signs ordered.

Hall Hire Policy – ongoing.

Ring Road Signs – Follow up with Councillors RE funding.

Information Bay – bitumen parking area in progress. Follow up with Councillors.

Vandalised sign at beach ramp – noted by Shire to replace.

Winter Newsletter – printing completed by Denmark Community Resource Centre. Committee discussed benefits of becoming a member of CRC and decided not to proceed at this time. Committee discussed possibility of reducing number of newsletters to one per year during October/November. To reduce costs, a paper copy will only be mailed out by request.

Dates to remember –

26th Nov – Hall Hire - Bibbulmun Track Volunteer Group 12pm – 3pm – cost \$25

5th Mar – Cassandra Pape Wedding at Swimmers Beach and reception at Hall - \$100 plus \$300 deposit.

7. Other Business

Hayden proposed to send letter to DPaW Walpole requesting an increase in ranger presence and increase in track maintenance to protect the National Park from vehicle damage.

Hayden proposed bringing forward the installation of the shade sails over the oval play ground from November to October to coincide with the school holidays. Committee to contact Brett Turpin at Tropical Shade and Sails in Albany.

Katie to send works request to SOD requesting maintenance to boat ramp after winter storm damage.

Meeting closed: 0950 hours **Next Meeting:** Sunday 4th September 9am (Mavis Apologies)